

WISCASSET SELECT BOARD,  
TAX ASSESSORS AND OVERSEERS OF THE POOR  
SEPTEMBER 21, 2021  
VIA ZOOM

Preliminary Minutes

Present: Kim Andersson, Pam Dunning, Terry Heller, Vice Chair Dusty Jones, Chair Sarah Whitfield and Town Manager Dennis Simmons

Sarah Whitfield called the meeting to order at 6 p.m.

1. Pledge of Allegiance

2. Approval of Treasurer's Warrant

a. Pam Dunning moved to approve the payroll warrants of September 10 and September 17, 2021. **Vote 5-0-0.**

B Terry Heller moved to approve the accounts payable warrants of September 14 and September 21, 2021. **Vote 5-0-0.**

3. Approval of Minutes

a. Terry Heller moved to approve the minutes of August 31, 2021. **Vote 5-0-0.**

b. Terry Heller moved to approve the minutes of September 7, 2021 as amended. **Vote 5-0-0.**

4. Special presentations or awards – none

5. Committee Appointments – none

6. Public Hearing

a. General Assistance Ordinance/Adoption of 2021-2022 Appendices A-H: Pam Dunning moved to enter the public hearing at 6:05. **Vote 5-0-0.** Pam Dunning moved to exit the public hearing at 6:07 p.m. **Vote 5-0-0.** Pam Dunning moved to adopt the Maine Municipal Association's General Assistance Model Ordinance revised September 2021. **Vote 5-0-0.** Pam Dunning moved to adopt the 2021-2022 General Assistance Ordinance Appendices A-H. **Vote 5-0-0.**

7. Public Comment – none

8. Department Head or Committee Chair

a. Department Head monthly reports: Kim Andersson noted the loss of three members of the EMS staff and the stress under which the department was working with Covid restrictions. Dennis Simmons said the department had lost three members and had been understaffed for a long time, although working with other services, they have been able to assure service in a timely manner. The Parks and Recreation Department and School Department were commended on their work for the town.

#### 9. Unfinished Business -none

#### 10. New Business

##### a. Sewer Abatements

- Bruce Benner, 325 Bath Road
- Denise Kulp and Wendy Caplin, 19 Bradbury Street

In a written report to the board, Robert Lalli, Superintendent, Wiscasset Sewer Department, did not recommend the abatement for Bruce Benner, citing numerous reasons including the fact that the request was a year old. He did recommend an abatement for Denise Kulp and Wendy Caplin. **Kim Andersson moved to follow the Sewer Department Superintendent's recommendation on both abatements, denying Mr. Benner's and approving the application of Denise Kulp and Wendy Caplin. Vote 5-0-0.**

b. Maine Municipal Delegates Credential Form: **Pam Dunning nominated the Town Manager as delegate.** Sarah Whitfield will also attend as an alternate. **Vote 5-0-0.**

##### c. New Business License

- Desiree Bailey, DBA Possibilities Nutrition, 147 Gardiner Road: Robert Lalli, WWTP, informed the board that Ms. Bailey had \$1600 of unpaid sewer bills at that location, \$1100 of which were 90 days overdue. Dennis Simmons said there was a lien on the property and applicants must be in compliance with Town ordinances before a license is issued. **Dusty Jones moved to approve the license on the condition that the sewer bills are paid in full. Vote 5-0-0.**

##### d. Resignation

- Judy Colby, Budget Committee and the School Study Committee. **Terry Heller moved to accept the resignation with regret and with appreciation for the work she has done for the town. Vote 5-0-0.**

e. Appoint Broadband Committee liaison/Board directive: **Terry Heller moved to appoint Dusty Jones as liaison to the Broadband Committee. Vote 5-0-0.** Sarah Whitfield suggested keeping track of what's going on in neighboring towns in terms of other committees being formed. Dusty Jones said there was a need for everyone to understand exactly what the broadband situation is and what it costs, how it is put in, who could benefit, what businesses could use it. Pam Dunning asked that "broadband" be defined for the general public. Carla Dickstein's presentation on broadband to the Comprehensive Plan Committee will be sent to members. Dickstein said the committee is looking for additional members.

f. Monthly Financials

g. FY Carry Forward Requests – explained in the Town Manager’s report. **Pam Dunning moved to approve the carryforwards as requested. Vote 5-0-0.**

Ted Snowden reported he had located a one-ton plow truck that would not require his drivers or other town employees to have a commercial driver’s license. He asked that the bidding process on the truck he had located be skipped, as the truck would probably not be available by the time the board requested bids . The cost is \$58,253 plus \$13,200 for sander and blade. **Pam Dunning moved to suspend the bidding process and authorize the Town Manager and director of Public Works to purchase the truck on their own. Vote 5-0-0.**

11. Town Manager’s Report

The Town Manager explained the carryover and reasons for his requests. The following requests were made:

101 Airport	\$20,002.22
105 Celebrations	\$1,100.00
110 Contracts	\$56,800.00
114 EMS	\$55,009.36
115 Fire Department	\$3,500.00
120 Overlay	\$18,419.38
121 Parks and Rec	\$15,000.00
122 Planning	\$28,588.78
126 Public Works	\$75,000.00
132 Transfer Station	\$8,519.18
134 Comp. Plan	\$20,000.00
Unexpended	\$840,940.44
Total Carryover	<u>\$301,938.92</u>
Transferred to Fund Balance	\$539,001.52

Simmons reported on his and Rob Lalli’s attendance at a Kickoff Meeting with Ransom, EnviroVantage and the Maine DEP for the Mason Station ash pond cleanup project. The project is set to begin October 18 with substantial completion by November 30, final completion by December 17.

The Cenergy lease for the airport property has been reviewed by the land use authorities at the FAA who have some concerns. They will be addressed at a meeting on September 17 with the FAA, the town attorney, Cenergy and Simmons.

The Town has applied to the State to release the first half of its ARPA funds in the amount of \$198,716.13

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Reconstruction of the runway has been put off until May. That construction has no effect on the tree-cutting at Chewonki.

#### 12. Other Board Business

Kim Andersson asked the board to consider allowing a non-resident to be on the future of the schools committee. She said Willard Morgan, president of Chewonki, who is not a Wiscasset resident, had submitted an application. Dennis Simmons said an exception could be made to the residency requirement as this is not an ordinance-required committee. **Pam Dunning moved to appoint Willard Morgan as the at-large committee member of the school advisory committee. Vote 5-0-0.**

#### 13. Adjournment

**Pam Dunning moved to adjourn at 6:48 p.m. Vote 5-0-0**

5a

### Town of Wiscasset Board/Committee Membership Application

Full Name: Debar A Pooler

Street Address: 30 Langdon Road

Mailing Address: 30 Langdon Road, Wiscasset Home Phone: 2078826201

Town of Legal Residence: Wiscasset

Work Phone: 2078827722 Cell Phone: 2078372712 E-mail dpooler@wiscassetsschools.org

I wish to be considered for the appointment to the: Wiscasset Schools Future Committee

Term Of Appointment \_\_\_\_\_

Full member:  Reappointment:  Alternate member:

Do you currently serve or have you ever served on any Town Board? Yes

If yes, please state which Board or Committee/term exp. Planning Board

List civic organizations to which you belong now: Planning Board, High Student Council Adviso

Prior experience, knowledge, or abilities that you have which would contribute to the activities of the Board or Committee: School Board Chair

Signature: Debar A Pooler Date: 9/20/2021 | 09:55 EDT

Additional comments can be made on the reverse side of this form.

Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by fax 882-8228 or e-mail at [clerk@wiscasset.org](mailto:clerk@wiscasset.org)

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For Office Use:

Date received: \_\_\_\_\_ Date Appointed: \_\_\_\_\_ Term: \_\_\_\_\_

5b 002-5 914

Town of Wiscasset  
Board/Committee Membership Application

Full Name: ROBERT E. JONES  
Street Address: 83 DORR RD. WISCASSET ME 04578  
Mailing Address: SARIS Home Phone: 207 880  
Town of Legal Residence: WISCASSET  
Work Phone: N/A Cell Phone: N/A E-mail: SKYHIVISUALS@  
I wish to be considered for the appointment to the: BUDGET YAHOO.COM  
Committee Term Of Appointment: \_\_\_\_\_

Full member:  Reappointment: \_\_\_\_\_ Alternate member: \_\_\_\_\_

Do you currently serve or have you ever served on any Town Board? YES

If yes, please state which Board or Committee/term exp: SIDEX ME

List civic organizations to which you belong now: PLANNING BOARD

Prior experience, knowledge, or abilities that you have which would contribute to the activities of the Board or Committee: RETIRED BUSINESS OWNER, BOAT TRADER

Signature: [Signature] Date: 09/21/21

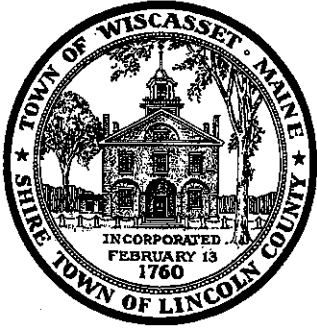
Additional comments can be made on the reverse side of this form.

Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by fax 882-8228 or e-mail at [clerk@wiscasset.org](mailto:clerk@wiscasset.org)

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For Office Use:

Date received: 9/22/2021 Date Appointed: \_\_\_\_\_ Term: ending June 2020



# Town of Wiscasset

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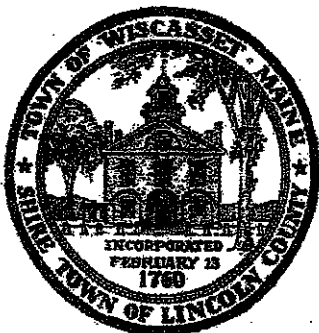
## TOWN OF WISCASSET PUBLIC HEARING SPECIAL AMUSEMENT PERMIT

The Board of Selectmen will hold a public hearing on Tuesday, October 5, 2021, at 6:00 p.m. via Zoom

<https://us02web.zoom.us/j/83625653734?pwd=M1k5K1lwNnhlakhvR0tHQlJHQVArOT09>

. The purpose of the hearing is as follows:

- To act on a request for a Special Amusement Permit for Vanessa & Richard Jordan, Wiscasset Speedway LLC.



**APPLICATION FOR  
SPECIAL AMUSEMENT PERMIT**

DATE: 9/16/21  
APPLICANT(S) NAME: Richard + Vanessa Jordan  
APPLICANT(S) RESIDENCE ADDRESS: 354 Main St  
Kingfield, ME 04947  
BUSINESS NAME: Wiscasset Speedway, LLC  
BUSINESS ADDRESS: 274 West Alma Rd Wiscasset ME 04578  
BUSINESS DESCRIPTION: Motorsports Park, Outdoor Family Events  
LOCATION TO BE USED: Wiscasset Speedway  
DESCRIBE ENTERTAINMENT: Saturday Night Stock Car Racing  
Various Outdoor Events

HAS THE APPLICANT EVER HAD A LICENSE TO CONDUCT THE BUSINESS  
THEREIN DESCRIBED EITHER DENIED OR REVOKED? YES  NO   
IF SO, DESCRIBE THOSE CIRCUMSTANCES ON A SEPARATE DOCUMENT.

HAS THE APPLICANT, INCLUDING ALL PARTNERS, CORPORATE  
OFFICERS, MANAGERS OR PRINCIPAL EMPLOYEES EVER BEEN CONVICTED  
OF A FELONY? YES  NO   
IF SO, DESCRIBE SPECIFICALLY THOSE CIRCUMSTANCES ON A SEPARATE  
DOCUMENT.

By signing below, the applicant agrees that the information on this permit is factual and true and agrees to abide by applicable local, state and federal laws, rules and standards including, but not limited to Article X, Section 1 (Special Amusement Permits) of the Wiscasset Ordinances and Title 28-A (Liquors) of the Maine State Statutes.

Signature(s): Vanessa Jordan Date: 9/16/21

Fwd to DH: 9/16/21  
PH Date:  
Fwd to Kathy:

Posted:  
Add in Paper:

Paid Ad  
9/16/2021

207-491-3720



## **2022 Application for Special Amusement Permit**

### **Provisions:**

Wiscasset Speedway is located at 274 West Aina Road and has been home to local short track racing for 52 years. The facility sits on 35 acres of rural, gently rolling land with the track itself being a 3/8 mile paved oval with high-banked corners of 8 to 12 degrees banking, making Wiscasset Speedway Maine's biggest and fastest track.

With 25 race events scheduled from April to October, Wiscasset Speedway had a successful 2021 season and look forward to 2022.

Traditional Saturday night racing will remain the primary focus with a proposed 2022 race schedule from April to October. Pit Gate shall open at 1pm; practice from 2pm – 4pm; Main Gate shall open at 4pm with a race start time of 5pm. While Saturday night race event typically lasts 3 to 3½ hours, there are always unforeseen circumstances – ie numerous race cautions and/or rain delays that may prolong the race event beyond the current end time of 10pm and we respectfully request to extend the end time whenever needed. Additionally, we wish to host the very popular weekend events – The Coastal 200 on Memorial Weekend and the Boss Hogg 150 on Labor Day Weekend. We would continue to offer practice days – typically Thursday & Friday 10am – 7pm with the end time rolling back as the days grow shorter. Practice days are important. We offer time to new drivers to gain some experience as well as those who have never been on the track and would like to enter a race event.

Various interest groups continue to inquire about the use of our facility for family friendly events and this year we had the pleasure of hosting Halloween Trunk-A-Treat; Wiscasset High School Graduation; Chamber of Commerce dinner event; Celebration of Life events; Car Show & Cornhole fundraising event for Special Olympics; Zerbini Family Circus and Maine Vintage Race Car Association SummerFest – with all these events bringing many people to the Speedway and the town of Wiscasset...some for the first time!

As in the past, we respectfully request flexibility with days/hours of operation as we navigate and negotiate hosting potential events that benefit the area. Be assured, our desire to be good neighbors and respected community member shall keep us mindful of operating within reason and common sense.

Both Main Grandstand and Pit Gate are monitored gate entrances. The mechanism for crowd control for Main Grandstand is to have tickets available for sale equal to maximum seating capacity, currently 5,000 people – which is determined upon annual review and inspection of the State Fire Marshal's Office prior to opening day. Pit Gate admission requires registration of race car and the signature of every individual in addition to entry fee which combined with 115 pit pads available for race cars provides monitoring of capacity of the Pit Area. Keeping with our goal of making the venue affordable for the entire family – General Admission is \$5 per person and Pit Gate Admission \$20 per person.

### **Water Supply:**

Water supply source are two interconnected private well located on the property. To the buildings that require water for drinking, cooking, washing, and flushing of toilets, water is delivered under pressure exceeding normal operating pressures (20lb per square inch minimum) to all fixtures at a rate of at least 30 gallons per person per day.

State licensing from State Health Inspector requires water tests to be complete prior to opening day. Prior to opening day, water tests must be completed and found acceptable by State Health Inspector in the spring of 2022 before granting license operation. Annual water testing is standard protocol per annual state licensing requirements. Next annual water test shall be complete early spring of 2022.

**Bathrooms:**

Main grandstand bathrooms are a separate building of 2x4 wood frame construction – with half dedicated as Men’s Room & half dedicated to Ladies Room. Men’s room includes 3 urinals; 3 individual stalls with toilets (1 handicap accessible) and 3 handwashing sinks. Ladies room includes 6 individual stalls with toilets (1 handicap accessible) and 3 handwashing sinks. Bathroom are cleaned/serviced on a weekly basis and monitored for cleanliness/restocked during race day by Speedway staff.

Twenty-one portable toilets (3 handicap accessible) are strategically placed throughout the Speedway – cleaned/serviced on a weekly basis and monitored for cleanliness/restocked during race day by Speedway staff.

**Food Service:**

Concession stands are located on both sides of the Speedway with annual review and permitted by State Health Inspector office. All stands are operated by Wiscasset Speedway and Serve-Safe Food Protection Manager Certification continues to be obtained by various concession staff in addition to Richard & Vanessa Jordan.

**Trash:**

One 50 gallon trash container per 100 people to be provided throughout the facility and monitored by Wiscasset Speedway. We continue to offer disposal services of race tires and race car debris as part of our desire to reduce future environmental impact. Final clean-up of the entire Speedway property will be complete within 24hrs of an event. Riverside Disposal continues to provide weekly trash removal.

**Parking Areas/Roads/Lighting:**

Parking areas and pedestrian access shall be lit with street lamps turned on at dusk and turned off when the facility is cleared of all visitors at the end of event.

All roads are at least 12ft allowing for one way traffic. Parking area allows for 100 cars per acre with historically neighboring properties offering overflow parking.

**Medical:**

Per Insurance Requirement, EMT’s attend each racing event providing first responder service with area ambulance services being called to provide further evaluation, care and/or transport when needed. We are planning this same coverage for 2022.

**Fire:**

Alna Fire Department provided two-person teams for race events and paid as invoiced. AFD has expressed interest in providing coverage for the 2022 season.

**Security/Safety:**

Wiscasset Police Department provided two-person teams for race events and paid as invoiced. WPD had expressed interest in providing coverage for the 2022 season.

Wiscasset Speedway will not be selling alcohol and prohibits alcohol from all areas.

State of Maine Fire Marshal's Office -- annual inspection 3-4 weeks prior to opening day.

DHHS Health Inspector -- annual inspection 3-4 weeks prior to opening day including annual water testing.

**Noise:**

Our policy continues to require race cars to have mufflers installed in effort to adhere to quieter standards.



# Town of Wiscasset

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## TOWN OF WISCASSET PUBLIC HEARING SPECIAL AMUSEMENT PERMIT

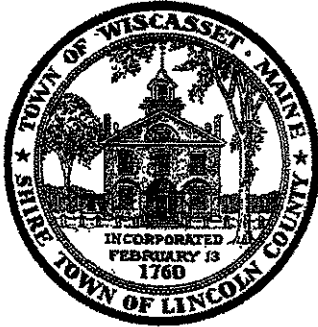
The Board of Selectmen will hold a public hearing on Tuesday, October 5, 2021 at 6:00 p.m. via Zoom

<https://us02web.zoom.us/j/83625653734?pwd=M1k5K1lwNnhlakhvR0tHQlJHQVArQT09>

The purpose of the hearing is as follows:

- To act on a request for a Special Amusement Permit for Cecilio Juntura, DBA Taste of Orient.

6a 1



### APPLICATION FOR SPECIAL AMUSEMENT PERMIT

APPLICATION DATE 9/22/21 DATE OF EVENT 10/9/21

APPLICANT(S) NAME: Cecilio Juntura

APPLICANT(S) RESIDENCE ADDRESS: 70 Ivanhoe Dr., Topsham, ME

BUSINESS NAME: Taste of Orient

BUSINESS ADDRESS: 306 Bath Rd

BUSINESS DESCRIPTION: Restaurant & Bar.

LOCATION TO BE USED: 306 Bath Rd.

DESCRIBE ENTERTAINMENT: 5 pm - 10 pm Dark Rain & Y Waldrit U live band to play for Matthew Bruce benefit.

- HAS THE APPLICANT EVER HAD A LICENSE TO CONDUCT THE BUSINESS THEREIN DESCRIBED EITHER DENIED OR REVOKED? YES  NO  IF SO, DESCRIBE THOSE CIRCUMSTANCES ON A SEPARATE DOCUMENT.
- IS THIS SPECIAL AMUSEMENT PERMIT A RENEWAL?  YES  NO
- HAS THE APPLICANT, INCLUDING ALL PARTNERS, COORPORATE OFFICERS, MANAGERS OR PRINCIPAL EMPLOYEES EVER BEEN CONVICTED OF A FELONY? YES  NO  IF SO, DESCRIBE SPECIFICALLY THOSE CIRCUMSTANCES ON A SEPARATE DOCUMENT.

By signing below, the applicant agrees that the information on this permit is factual and true and agrees to abide by applicable local, state and federal laws, rules and standards including, but not limited to Article X, Section 1 (Special Amusement Permits) of the Wiscasset Ordinances and Title 28-A (Liquors) of the Maine State Statutes.

Signature(s): *CJ* Date: 9/22/21

OFFICE USE ONLY

Date Recd 9/22 / Date Approved // / Expiration Date // / Permit fee \$10 Ad Fee \$45 Paid

# SPECIAL AMUSEMENT PERMIT- NEW/RENEW APPLICATION

Business requesting permit: Taste of Orient

**Code Enforcement Officer:**  
Comments: No Concerns

DocuSigned by:  
Signed: Bruce Mullins Dated: 9/27/2021 | 07:05 EDT  
4FFAF1178A104FE...

**Wiscasset Police:**  
Comments: No Concerns

DocuSigned by:  
Signed: Chief Hesselbine Dated: 9/23/2021 | 16:38 EDT  
1C68045FCB3E418...

**Planning Department:**

Comments: \_\_\_\_\_  
Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

**Fire Department:** I'm concerned about the possibility of going over the occupancy for the venue.  
Comments: \_\_\_\_\_

DocuSigned by:  
Signed: Robert Bickford Dated: 9/28/2021 | 09:06 EDT  
F241089CDFDA484...

**EMS Department:**  
Comments: No issues noted

DocuSigned by:  
Signed: [Signature] Dated: 9/23/2021 | 15:47 EDT  
27D8E4898FD143E...

**Waste Water:** No Concerns at this time.

Comments: \_\_\_\_\_  
DocuSigned by:  
Signed: Rob Lalli Dated: 9/24/2021 | 06:24 EDT  
2DE25B2E2D874D8...

Date application received: 9/23/2021  
Date advertisement paid: Paid 9/23/2021 Date advertisement to run: 9/30/2021  
Date of required public hearing: 10/5/2021  
Date public hearing posted: 9/23/2021 at Town office  
License Approved: \_\_\_\_\_ Dated: \_\_\_\_\_

1002

September 24, 2021

To: Dennis Simmons, Manager, Town of Wiscasset

From: Robert T. Lalli, Superintendent, Wiscasset Sewer Department

Dennis: Mr. Stuart Wyman of 277 Gardiner Road, Wiscasset, is requesting a pool abatement from his 8/24/2021 sewer bill, as this water did not enter the sewer. His consumption for this bill was 2,400 cu. ft., for a total of \$249.60.

I do recommend that Mr. Wyman receive an abatement.

The average of Mr. Wyman's last 4 sewer bills is \$161.20 (1,550 cu. ft.), which is what I recommend his sewer bill should be. Doing the subtraction,  $\$249.60 - \$161.20 = \$88.40$ . The \$88.40 should be the amount of his abatement.

If you have any questions, do not hesitate to contact me (cell 207-230-4023).

Respectfully,

Robert T. Lalli, Superintendent, Wiscasset Sewer Department

# Town of Wiscasset

## General Sewer Abatement Request

### Instructions

**PLEASE READ CAREFULLY.** Fill in all blanks, attach additional paperwork as necessary. This form is for the application of general abatements only. General abatements are only considered for Pool Fill-ups, Meter errors and Leaks, or Miscellaneous billing issues. For Second Meter/Outdoor Water Use abatements please use the Seasonal Outdoor Water Use Abatement Request Form. Any petition for abatement must be filed in writing to the Town of Wiscasset within 30 days of the date reflected in the "billing date" section from the front of the usage bill. The filing of this form does not guarantee that your abatement will be granted. The filing of this form does not relieve the applicant of the responsibility to pay the sewer usage bill in full by the due date specified. Abatements will be considered by the Town of Wiscasset on a case-by-case basis. Approved abatements will be reflected as an account credit in the next billing period. Return to: Wiscasset Wastewater Treatment Plant - 51 Bath Road-Wiscasset, Maine 04578

<b>Subpart A - Account &amp; Property Information</b>	
<u>277 Marchine Rd</u> Service Street Address	<u>384</u> Account #
<u>Wyman</u> Last Name or Business Name	<u>Stewart</u> First Name
<u>207 541-0925</u> Contact Phone	Contact email
<u>8-24-21</u> Date of contested Bill	<u>\$ 509.27</u> Amount owed on contested bill
<p>Your account must be in good standing for an abatement request to be considered. Please check the appropriate box to confirm that all past-due amounts have been paid or enclose payment for past due amounts.</p> <p><input checked="" type="checkbox"/> All past due amounts owed have been paid and this account is in good standing.</p> <p><input type="checkbox"/> A payment is enclosed to bring the account into good standing. Amount enclosed: \$ _____</p>	

<b>Subpart B - Reason For Abatement Request</b>	
Please check one. For second meter/outdoor water use abatements please use the Seasonal Outdoor Water Use abatement for:	
Dates <u>9-9-21</u>	
<input checked="" type="checkbox"/> <b>1. Pool Abatement</b> For abatements of one-time pool fill-ups. This adjustment is for permanently installed in-ground or above ground pools only. This does not apply to temporary pools or seasonal refilling or topping off. Please attach a photo of the pool and provide pool dimensions in Subpart C. Attach copies of receipts for new pool, pool liner replacement, or leak service.	Enter date of pool fill B1
<input type="checkbox"/> <b>2. Leak and Meter Abatement</b> For abatements of water volumes caused by leaks that were not discharged to the sewer. This includes leaks on outdoor water pipes or on pipes prior to plumbing fixtures. This does not include leaking toilet valves or faucets. Attach documentation from water department and describe the reason for the abatement including any calculations in Subpart E.	Enter date of leak or meter B2
<input type="checkbox"/> <b>3. Miscellaneous One-Time Abatement</b> For all other one-time abatements and billing adjustments. These will be considered on a case-by-case basis and any adjustment granted will be based on the circumstances described by the customer and by review of historical usage data. Describe the reason for the abatement including any calculations in Subpart D.	Enter date of abatement B3



**Subpart C - Pool Abatement Calculation**

This section to be completed only by customers requesting an abatement for the fill up of a new pool, or the refilling of an existing pool due to liner replacement or leak repair.

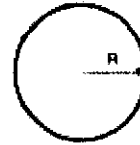
Enter dimensions for your pool and attach a photo. For other pool shapes, please describe in detail in Subpart D and attach a photo.



Square / Rectangle Pool

Length (A) \_\_\_\_\_ Feet

Width (B) \_\_\_\_\_ Feet



Circular Pool

Radius (R) 6 Feet

Pool Volume - Determine the Pool Volume based on the calculations provided

Depth - Shallow End \_\_\_\_\_ Feet      Square or Rectangular Pool Volume \_\_\_\_\_ CF  
 Depth Deep End (if applicable) \_\_\_\_\_ Feet      Average Depth x Length x Width  
 Average Depth: \_\_\_\_\_ Feet  
 Circular Pool Volume \_\_\_\_\_ CF  
 Average Depth x Radius x Radius x 3.14

**Subpart D - Abatement Description for Meter and Miscellaneous Issues**

Please provide a written statement describing why you believe an abatement is owed on this account. If necessary, attach a written letter and associated documents. Please provide all calculations used to determine the amount of your request.

The Boy the pool came in said it took 1300 gal of water to fill.  
 on the Keep filling all summer as she said about 1600 gals

Handwritten notes and calculations:  
 1600 gal ÷ 7.48 gal/cu ft = 213.9 cu ft.  
 Pool holds

The undersigned certifies under the pains and penalties of perjury that the information as contained herein is true and correct.

Sign Here

Signature: Stuart R Wyman

Date: 9-9-21

Printed name: STUART R WYMAN

Do not write below this line

**Wastewater Treat Superintendent recommendation**

Meets the criteria for abatement \_\_\_\_\_ Does not meet the criteria for abatement \_\_\_\_\_

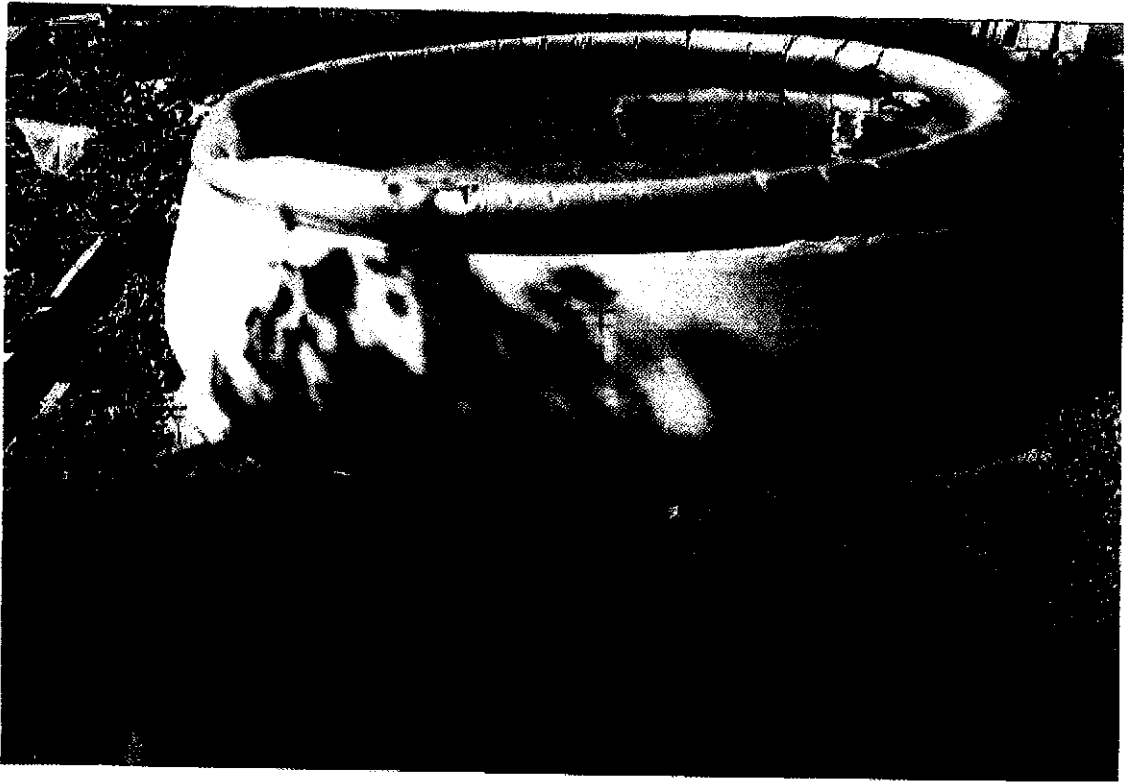
Wastewater Treatment Plant Supervisor Signature

Date

**Approval**

Application approved by: \_\_\_\_\_

On date: \_\_\_\_\_



**Meter Detail**

Stuart Wymen  
841-0925

Account: 384  
Tenant: WYMAN, STUART RT  
Owner: WYMAN, STUART RT  
Location: 277 GARDINER ROAD

Type Code:  
Map Lot: R06-17  
RE Account 0

Book / Seq: 5/180 Serial Number: 82607021  
Meter Size: 1 Remote Number: 82607021  
Meter Digits: 5 Avg Consumption: 14  
Frequency: 1 Combined: No  
Service: B Multiplier: 1  
Rate Code: W - 1 S - 1 Replacement: No  
Taxable Percentage: 0%  
Billable Percentage: 100%

Water  
Type RT Amt  
Cons 1 0.00  
0 0.00  
0 0.00  
0 0.00  
0 0.00  
Adjust: 0 0.00  
Adjust Description:

Sewer  
Type RT Amt  
1 0.00  
0 0.00  
0 0.00  
0 0.00  
0 0.00  
Adjust: 0 0.00

Adjusted Amount  
249.60  
- 161.20  
= 88.40

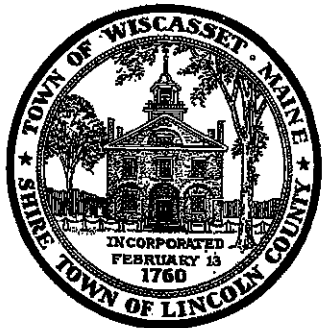
Date	Status	Reading	Actual Cons	Billed Cons	Regular	Misc	Tax	Adjust	Amount
08/24/2021	B W S	316	24	24	259.67	0.00	0.00	0.00	259.67
05/25/2021	B W S	292	11	11	103.84	0.00	0.00	0.00	103.84
02/24/2021	B W S	281	9	9	86.52	0.00	0.00	0.00	86.52
11/25/2020	B W S	272	18	18	164.46	0.00	0.00	0.00	164.46
08/27/2020	B W S	254	24	24	187.20	0.00	0.00	0.00	187.20
05/26/2020	B W S	230	27	27	216.42	0.00	0.00	0.00	216.42
02/27/2020	B W S	203	17	17	249.60	0.00	0.00	0.00	249.60
11/25/2019	B W S	186	20	20	242.40	0.00	0.00	0.00	242.40
08/28/2019	B W S	166	20	20	280.80	0.00	0.00	0.00	280.80
05/28/2019	B W S	146	21	21	155.80	0.00	0.00	0.00	155.80
02/26/2019	B W S	125	20	20	176.80	0.00	0.00	0.00	176.80
					181.78	0.00	0.00	0.00	181.78
					208.00	0.00	0.00	0.00	208.00
					181.78	0.00	0.00	0.00	181.78
					208.00	0.00	0.00	0.00	208.00
					190.44	0.00	0.00	0.00	190.44
					168.00	0.00	0.00	0.00	168.00
					181.78	0.00	0.00	0.00	181.78
					160.00	0.00	0.00	0.00	160.00

ANG. = 161.20

**Meter Detail**

Account:	384	Type Code:	Map Lot:	R06-17			
Tenant:	WYMAN, STUART RT	RE Account	0				
Owner:	WYMAN, STUART RT						
Location:	277 GARDINER ROAD						
11/29/2018	B W 105	30	268.38	0.00	0.00	0.00	268.38
	S		240.00	0.00	0.00	0.00	240.00
08/29/2018	B W 75	19	173.12	0.00	0.00	0.00	173.12
	S		152.00	0.00	0.00	0.00	152.00
05/30/2018	B W 56	12	97.82	0.00	0.00	0.00	97.82
	S		96.00	0.00	0.00	0.00	96.00
02/27/2018	B W 44	8	75.23	0.00	0.00	0.00	75.23
	S		72.00	0.00	0.00	0.00	72.00
11/28/2017	B W 36	25	195.71	0.00	0.00	0.00	195.71
	S		200.00	0.00	0.00	0.00	200.00
08/28/2017	B W 11	11	78.52	0.00	0.00	0.00	78.52
	S		88.00	0.00	0.00	0.00	88.00
05/26/2017	B W 961	7	65.42	0.00	0.00	0.00	65.42
	S		72.00	0.00	0.00	0.00	72.00
02/24/2017	B W 954	6	65.42	0.00	0.00	0.00	65.42
	S		72.00	0.00	0.00	0.00	72.00
11/29/2016	B W 948	9	65.42	0.00	0.00	0.00	65.42
	S		72.00	0.00	0.00	0.00	72.00
08/30/2016	B W 939	9	65.42	0.00	0.00	0.00	65.42
	S		72.00	0.00	0.00	0.00	72.00
05/26/2016	B W 930	7	65.42	0.00	0.00	0.00	65.42
	S		72.00	0.00	0.00	0.00	72.00
02/25/2016	B W 923	14	98.17	0.00	0.00	0.00	98.17
	S		112.00	0.00	0.00	0.00	112.00
11/25/2015	B W 909	6	65.42	0.00	0.00	0.00	65.42
	S		72.00	0.00	0.00	0.00	72.00
08/27/2015	B W 903	7	65.42	0.00	0.00	0.00	65.42
	S		72.00	0.00	0.00	0.00	72.00
05/28/2015	B W 896	6	65.42	0.00	0.00	0.00	65.42
	S		72.00	0.00	0.00	0.00	72.00
02/26/2015	B W 890	4	65.42	0.00	0.00	0.00	65.42
	S		72.00	0.00	0.00	0.00	72.00
<b>27 bills</b>				<b>391</b>	<b>391</b>	<b>0.00</b>	<b>7,244.62</b>

10c



# Office of the Town Clerk

51 Bath Road  
Wiscasset, ME 04578

Phone: (207) 882-8200  
Fax: (207) 882-8228

E-mail: [clerk@wiscasset.org](mailto:clerk@wiscasset.org)

## BUSINESS LICENSE APPLICATION

Every person, firm, corporation, LLC, professional association or partnership doing business within the Town of Wiscasset must complete this Application.

\*\*\*\*\*

Name/Title of Business: Village Handcraft LLC  
New Business  Existing Business  years in operation Ownership/Location Change

Location of business: 52 Water St. unit 1 Map/Lot 01/41

Preferred mailing address: PO Box 702 Wiscasset ME 04578

Business phone number: 908 894 8859

Description of Business: Retail and demonstration handcraft shop

Owner's name: Eric McIntyre Owner's phone: 908 894 8859

Owner's home address: 83 Ridgerview Ln. Westport Island ME 04578

\*Emergency contact person: Linda Stetson

\*Emergency phone numbers: home: 207-882-5412 cell: 207-798-1157

\*This information will be shared with 911 so you can be contacted in case of after hour emergencies.

\*If you are an existing business and would like to be placed on the Town of Wiscasset Website please complete the section in the "New Business" box below.

### NEW BUSINESSES ONLY COMPLETE BELOW INFORMATION

Have you seen the Code Enforcement Officer and Town Planner for approval? Yes

Will you need a sign permit? Yes

Will this business be a home occupation? no

This business will be a: Corporation or LLC  Partnership  Sole proprietor

Would you like a link to your business placed on the Town of Wiscasset Website? Yes  No

Provide e-mail and/or web address: \_\_\_\_\_

Please be aware that State licenses and permits may be required. This application must be updated every three years with the Town of Wiscasset.

I, Eric McIntyre, state that I am Owner of the above name firm or business, and make oath that the information stated above is true and I am aware that all applicable local, state and federal ordinances, laws, rules, and regulations must be complied with before this License can be issued.

Date: Sept. 23, 2021

Signature: [Signature]

(TOWN CLERK SECTION BELOW)

DATE RECEIVED: \_\_\_\_\_ DATE APPROVED: \_\_\_\_\_ ASSESSING: \_\_\_\_\_ WEB/LIST: \_\_\_\_\_

Recd. 9/23/2021  
 fwd. to departments 9/23

**BUSINESS LICENSE APPLICATION-NEW**

Business Requesting License: Village Handcraft LLC

**Code Enforcement Officer:** no concerns

Comments: \_\_\_\_\_

Signed: DocuSigned by:  
Bruce Mullins  
4FFAF1178A104FE... Dated: 9/27/2021 | 07:06 EDT

**Wiscasset Police:** no concerns

Comments: \_\_\_\_\_

Signed: DocuSigned by:  
Chief Hesseltime  
1C68045FCB3E418... Dated: 9/23/2021 | 16:42 EDT

**Planning Department:**

Comments: \_\_\_\_\_

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

**Fire Department:** No concerns.

Comments: \_\_\_\_\_

Signed: DocuSigned by:  
Robert Bickford  
F241098CDFDA484... Dated: 9/23/2021 | 16:36 EDT

**EMS Department:** No Concerns

Comments: \_\_\_\_\_

Signed: DocuSigned by:  
Chief Erin Bean  
27D6E4998FD143E... Dated: 9/28/2021 | 08:40 EDT

**Waste Water:** No Concerns.

Comments: \_\_\_\_\_

Signed: DocuSigned by:  
Rob Lalli  
2DE25B2E2D874D9... Dated: 9/24/2021 | 06:22 EDT

License Approved: \_\_\_\_\_

Dated: \_\_\_\_\_

11a



# Town of Wiscasset

Office of the Town Manager

October 5, 2021

To: Wiscasset Board of Selectmen

Ref: Town Manager's Report

The Town has received its first allotment of \$198,716.13 from the American Rescue Plan Act. The timeline for using these funds is generous. The Treasury has given recipients until 2024 to consider how to use these funds that work best for individual recipients. However, I feel we have a need that should be addressed as soon as possible.

Among the acceptable uses of these funds are investments to sewer systems. The Wastewater Department has been trying for over a year to purchase and install automatic generators at its pump stations. Each time we have gone out to bid the bids we received have been higher than the funds that we appropriated. The ongoing pandemic is exacerbating the issue as there continues to be issues in the supply chains that are causing materials shortages and increases in prices. Delays in completing this project will only cause the cost to continue to rise. This is an important project and the sooner we complete it the better. I am asking that the Board consider using \$123,500 of the ARPA funds to complete this project.

Please join me in welcoming Wiscasset resident Calliope Fairservice as the newest member of the Wiscasset team. Calliope has been hired as the Administrative Assistant for the Police Department.

I would like to follow up on a brief conversation from the last Board meeting concerning staffing at the EMS Department and a warning from our meeting Sept 7<sup>th</sup> concerning wage pressures.

Staffing issues have plagued EMS for some time. It is a national issue. The pandemic has exacerbated this issue. Some providers simply decided they did not want to be exposed to COVID and chose to leave the profession. Others are leaving because of the vaccination mandate. As I told you at the last meeting, because of the mandate, Wiscasset EMS lost three providers. While we need every provider that we can get, these losses are not catastrophic. Two were ALS providers (one a medic and one an advanced EMT) neither of which were working many shifts, the other an active EMT. However, other services in the area are having critical staffing issues. Some services have days that they do not have any providers on duty. This is having a ripple effect on WEMS.

We have been fortunate that we have been able to staff two providers on duty 24 hours per day. It is our desire to staff our ambulance at the paramedic level. But at times it is a struggle. Most all of our staff but two are per-diem employees who work fulltime at other services. The services that are experiencing severe shortages are mandating some employees to work overtime. This is causing some of our already scheduled providers to drop their shifts here, leaving us with holes in our schedule that need to be filled, often times at the last moment.

While it is our desire to staff at the advanced life support level, at times we are being forced to staff at the basic life support level. While we are fortunate to have some of the best EMT's in the area, we have an aged population and a high acuity level which often requires a higher level of care than basic EMT's can provide. In the past, in the rare event that we were staffed at the BLS level, we could call on a neighboring service to provide a paramedic. With a paramedic shortage it is unlikely that a neighboring service can, or would be willing, to provide one.

Erin and I have discussed the possibility of a pilot program of utilizing a paramedic "fly car". The way this would work is when we are staffed at the BLS level, one of our ALS providers would be "on call" at home with the fly car. Should we be staffed at the BLS level and the crew needs ALS, the on call ALS provider would respond to the scene, or intercept en route. This allows Erin some flexibility to schedule a BLS crew without

herself or Aurel being forced to work an additional 12 or 24 hours over and above their scheduled shifts to cover the unanticipated openings.

To help get this program off the ground Maine Yankee has offered to donate \$5,000 towards a fly car. The County has a couple of used cruisers they are selling. They have offered to sell one to WEMS for \$2,000. It will come equipped with a light bar and siren. We have a radio. We would use the extra funds to purchase some basic EMS equipment for it.

Of course a logical question is why purchase a used cruiser instead of using one of our used cruisers. Valid question and one I asked as well. Two reasons for this: 1) a new cruiser for WPD has not yet been approved by the voters 2) when (and if) a new cruiser is approved it will take weeks (or months in the case of the last cruiser) to get it equipped and on the road. The County cruisers are available today and the need is urgent.

The other issue is wages. I mentioned in our Sept 7<sup>th</sup> meeting that our next budget would be faced with some serious wage pressures. Hoping this would go into next year was overly optimistic. The pressure is here and now. Neighboring EMS services have started upping their pay scales. One neighboring service is now paying all levels of providers \$5.00 per hour more than WEMS. This will result in another ripple effect. As Julie Keizer, Waldoboro's Town Manager pointed out in a recent Selectboard meeting, employees delivering packages are making more per hour than EMS providers who are saving lives every day. And it is not just EMS. The County is paying higher wages and offering sign on bonuses for law enforcement. Public works employees can find similar employment in the private sector for higher wages.

I have talked to and met with other area town managers on ways to collaborate and share resources. There are no easy fixes, but I am hoping that if we put our heads together we can come up with some ideas. But for now, to use an EMS phrase, we are trying to "stop the bleed".