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WISCASSET SELECTBOARD,  
TAX ASSESSORS AND OVERSEERS OF THE POOR  
JUNE 4, 2024  
IN PERSON AND VIA ZOOM

Preliminary Minutes

Present: James Andretta, Pam Dunning, Terry Heller, Vice Chair Bill Maloney, Chair Sarah Whitfield and Town Manager Dennis Simmons

The Chair called the meeting to order at 6:02 p.m.

1. Pledge of Allegiance

2. Approval of Treasurer's Warrants

a. Pam Dunning moved to approve the Payroll Warrants for May 24, 2024, and May 31, 2024. Vote 5-0-0.

b. Pam Dunning moved to approve the Accounts Payable Warrants for May 28, 2024, and June 4, 2024. Vote 5-0-0.

3. Approval of Minutes

a. Pam Dunning moved to approve the minutes of May 15, 2024. Vote 5-0-0.

b. James Andretta moved to approve the minutes of May 21, 2024. Vote 4-0-1 (Dunning abstained).

4. Special Presentations or Awards

a. Town Report Dedication: Sarah Whitfield read the Town Report Dedication to D. Keniston Cooper in appreciation of his 42 years of service to the Wiscasset Public Works Department. She listed his many activities working for eight different Public Works Directors. A copy of the Town Report and a plaque were presented to Cooper.

b. The chair paid tribute to Gene Stover who recently passed away. Stover, who taught in Wiscasset for 47 years, had been a member of the Budget Committee, Selectboard and School Board, and the gymnasium at the high school was named for him.

5. Committee Appointments

Whitfield asked that the appointments be delayed until the Waterfront Committee advised the Selectboard the reason for its recommendation. Pam Dunning moved to table. Vote 5-0-0. Whitfield suggested the board look at the procedures for appointment of committee members.

6. Public Hearings – none

7. Public Comment

Kathy Rose, chair of the ad hoc climate action committee, recommended that the final selection of the location of the memorial bench take into account the possible flooding of the recreational pier.

8. Department Head or Committee Report

9. Unfinished Business

a. Wawenock Block update: Dave McDonald reported that the masons are up to the top of the third floor where the dental work on the roof line begins. That work is expected to take two weeks. He said the June 15 completion date was an estimate and he will keep the board updated.

b. Forest Concepts – Old Ferry Road: Coley Spenser and Kevin Allcroft (Gary Pomeroy Logging) were present to discuss the maintenance of the Old Ferry Road area. They had inventoried trees in the area and suggested that possibly 40% of the trees in the 198 acres could be harvested. No clear cutting will be done. After discussion, **Pam Dunning moved to authorize Gary Pomeroy Logging to move forward on the stumpage on Map R-08, Lot 6. Vote 5-0-0.**

c. Pleasant Street Extension Naturalization Project Update: Leslie Roberts presented an update on the project for a natural use of the Pleasant Street extension with benches and perennial plants. However, considering the recent high tides, scientists have advised returning the extension to its natural state by removing gravel and replanting with native wetland plants. She asked the Town to submit a letter of intent as initial submission to the Maine Natural Resource Conservation Program to support site design, engineering, etc. She said included in the Community Action Grant submitted this spring, was funding to support Knox Lincoln County Soil and Water Conservation District's engagement to assist in drafting the letter of intent, which is due in June for grant funding this year. A letter of intent will be drafted for consideration by the board at the next meeting.

10. New Business

a. Bid Opening – Town-wide Revaluation: The only bid received was from RJB Assessors Agent for \$300,000; the work would not begin until 2027. **Pam Dunning moved to authorize the Town Manager to accept the \$300,000 bid by RJB. Vote 5-0-0.**

b. Scholarship expenditure approval for the 2024 General John and Mrs. Jeannette French scholarship and the 2024 Lawrence B. Haggett Memorial Scholarship: **Pam Dunning moved to expend \$500 from the Lawrence B. Haggett Memorial Scholarship Fund and \$1,000 from the**

**General John and Mrs. Jeannette French Scholarship to the students who meet the scholarship's criteria selected by Wiscasset High School. Vote 5-0-0.**

**c. Letter of Support – Broadband Grant: Pam Dunning moved to execute the Letter of Support of the Maine Connectivity Authority's Connect the Ready Grant application. Vote 5-0-0.**

**d. Sewer Abatement – St. Philips Church, 23 Hodge Street: Rob Lalli, Wastewater Treatment Plant Supervisor recommended granting the abatement. Pam Dunning moved to approve the sewer abatement of \$835.05 for St. Philips Church on Hodge Street. Vote 4-0-1 (Heller abstained).**

**e. Personnel Policy Updates: Simmons requested two updates to the personnel policy: 1) that a time limit be set for submitting mileage reimbursement requests and 2) to amend the language requiring the Town to contribute 85% towards employee health insurance to 80%. Pam Dunning moved to accept the Town Manager's recommendation for updates in the personnel policy to Section 4 and Section 13. Vote 5-0-0.**

#### 11. Assessors Business

#### 12. Town Manager's Report

Simmons reported that the EMS Department had originally been awarded a \$15,000 grant from the Maine Emergency Medical Services Stabilization and Sustainability Fund. However, Chief Bean had met with the Deputy Director of Maine EMS and voiced her concerns that the distribution amounts were unacceptable. Thanks to Bean's efforts, Wiscasset's share was then increased to \$27,600.

Consolidated Communications is preparing another shot at state funds for broadband. They need a letter of support from the Board. The voters have already approved \$183,200 as a match for the grant.

On May 29 and 30, Economic Development Director Chrostowsky and Simmons attended the Revitalizing New England: Brownfields Summit 2024 in Portland. The conferences are important to stay up to date with current trends in brownfield redevelopment ideas and concepts as well as to keep up with regulatory changes regarding brownfield grant applications, administration and reporting.

Simmons will be meeting with Bill Olver on May 31<sup>st</sup> to review possible sites for the relocation of the WWTP.

Interim CEO Chase does not have established office hours, although he does try to come in each afternoon. It is recommended that anyone wishing to meet with him call the town office before coming in. The Town is advertising for a permanent replacement.

13. Other Board Business

A public hearing on the Johnson Controls presentation will be held on June 18.

Sarah Whitfield thanked the board members whose terms were ending and the town for the opportunity to serve on and to chair the selectboard.

a. Executive Session

**Pam Dunning moved to enter executive session pursuant to 1 M.R.S.A §405 (6) (C) at 7:02 p.m. Vote 5-0-0. Pam Dunning moved to exit executive session at 7:54 p.m. Vote 5-0-0.**

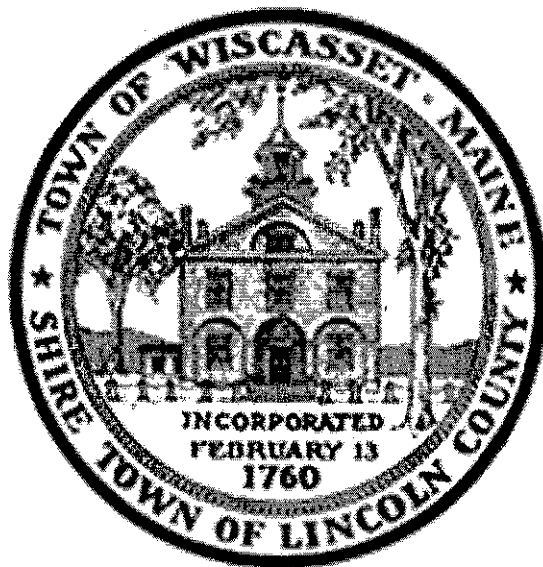
**At 7:55 p.m. Bill Maloney moved to enter Executive Session pursuant to 1 M.R.S.A §405 (6) (D). Vote 5-0-0. Pam Dunning moved to exit executive session at 8:19 p.m. Vote 5-0-0.**

14. Adjournment

**Bill Maloney moved to adjourn the meeting at 8:19 p.m. Vote 5-0-0.**

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**Town of Wiscasset**  
May 2024  
Monthly Reports





# Town of Wiscasset

## EMS REPORT

**To:** Dennis Simmons, Town Manager

**From:** Erin Bean, EMS Director

**Re:** May Monthly Report

**Date:** June 10, 2024

Scene Incident City Name (eScene.17)	Number of Runs	Percent of Total Runs
Wiscasset	56	65.12%
Dresden	23	26.74%
Westport Island	3	3.49%
Alna	2	2.33%
Newcastle	1	1.16%
Woolwich	1	1.16%
	<b>Total: 86</b>	<b>Total: 100.00%</b>

May was extremely busy we were able to cover all of our calls with both trucks. Sugarloaf rescue came several times to fix some issues with the ambulances. They are extremely receptive and make time quickly to make any repairs I am glad that we have such a great working relationship with them.

This month I was consumed with the cost reporting that the federal government has asked from all ambulance services in the country. This is a four-year process and it is required in order to not to have it effect Medicare reimbursement. The Federal Government four years ago were made aware that the reimbursement that they were utilizing for the past 25 years is not enough to cover costs of operations. EMS has become less and less about a volunteer workforce, EMT's and paramedics must be able to perform duties that are complex and if it isn't practiced can risk the patient's life. EMS has evolved and the reimbursement needs to reflect that. This cost reporting was very in depth and needed every detail. The questionnaire itself took 40 hours to complete. The town office staff was very helpful with all of the information that was needed. We were part of year three collection and hopefully after they conclude the research we will see an increase in the reimbursement from insurance companies.

May is EMS week! We were not able to get all of our crews together to celebrate but we supplied them with new trauma sheers that have a multi tool as well. I can't thank the individuals that work here for the town enough for everything that they do.

Next month we are having several trainings for the two-year licensure. We are lucky to have an in-house instructor, Jason Downing will be able to run these classes.

We are looking forward to Wormfest where we will be selling hamburgers, hot dogs, and popcorn with the Fire Department. We are hoping that we can make some money for the new education center.

Thank you for your time,  
Chief Erin Bean



# Town of Wiscasset

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## FIRE DEPARTMENT REPORT

**To:** Dennis Simmons, Town Manager  
**From:** Robert Bickford, Fire Chief  
**Re:** May Monthly Report  
**Date:** June 12, 2024

### **Operations:**

The fire department responded to 14 calls for service during the month of May. This is down a little bit from last year when we responded to 19 calls.

The calls for May break down as follows: 6 motor vehicle accidents; 2 grass/brush fires; 4 fire alarms; 1 smoke investigation and 1 "other".

Of the 14 calls, 12 were in Wiscasset. We responded to provide mutual aid once each to Edgcomb and Woolwich to assist at motor vehicle accidents.

### **Training:**

Training for the month consisted of pumping and driver training, advancing hose lines into a building and Emergency Vehicle Driver Training (EVDT) which is a certification that all members must acquire before being allowed to operate an emergency vehicle to a scene using lights and sirens. The course consists of classroom instruction, a driver competency course and finally a road course where they are approved for certification. The training does not expire, however every driver's competency must be refreshed every 3 years on all types of department apparatus.

### **Staffing:**

Our staffing level remains steady at 22 full time members, 3 junior firefighters and 6 Lifetime members.

### **Events:**

Every May, the fire department recognizes all the members who have served before us by replacing their fire department memorial flags in their final resting places in time for Memorial Day. It is probably one of the traditions that I am most proud that our department carries on year after year. If only for a moment, we pause and recognize each past member for their service to their community.

Respectfully submitted,  
Rob Bickford



# Town of Wiscasset

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## WISCASSET POLICE DEPARTMENT

To: Dennis Simmons, Town Manager  
From: Lawrence Hesselstine, Wiscasset Police Chief  
RE: May Monthly Report  
Date: June 3, 2024

The Wiscasset Police Department responded to 976 calls for service in the month of May.

Officers performed 287 property checks, 247 motor vehicle stops and 152 traffic control.

There were 21 arrests for the month of May for the following:

- Unlawful Possession of Scheduled Drug
- Operating Under the Influence
- Aggravated Criminal Mischief
- Assault
- Domestic Violence Terrorizing
- Operating with Suspended Registration

In May Officer Farrell and Officer Hilton both successfully graduated from the Maine Criminal Justice Academy on the 17<sup>th</sup>. The following Tuesday, May 21<sup>st</sup>, both officers were formally sworn into the agency as full-time officers. This brings our agency to full staffing with 4 patrol officers, the SRO and Chief. We thank the community, Selectboard and Town Manager for their continued support of our agency.

One of our three cruisers was out of service for several weeks as it needed the water pump replaced.

As part of ongoing training for department heads, each week throughout the month, Chief attended a class on leadership management at Southern Maine Community College.

The month of May was the National Highway Traffic Administration high visibility Click it or Ticket campaign. Using grant funds officers performed overtime details for seatbelt violations during this high visibility national campaign.

The Law Enforcement Torch Run for Special Olympics is June 4<sup>th</sup> and 5<sup>th</sup>. As leg leader, several meetings were attended and an online fundraising campaign was started. Each officer is aiming to raise at least \$100 for Special Olympics Maine.





# Town of Wiscasset

9-1-1 CHECK	11	MENTAL HEALTH (PD's ONLY)	1
Administrative	1	MISSING PERSON	2
ALARM BURGLAR	11	MOTOR VEHICLE ACCIDENT	15
ANIMAL COMPLAINT	3	MOTOR VEHICLE STOP	246
ASSAULT	1	PARKING PROBLEM	1
ASSIST CITIZEN	24	PEDESTRIAN CHECK	7
ASSIST OTHER AGENCY	11	POLICE INFORMATION	19
ATTEMPT TO LOCATE	6	PROPERTY CHECK	287
BOAT / WATER INCIDENT	1	Records Request	3
CHILD ABUSE	1	School Resource Officer	16
CIVIL COMPLAINT	2	SERVICE	3
COMMUNITY POLICING	5	Sex Offender Registration	2
Concealed Weapons Permit	6	SPECIAL DETAIL	11
CRIMINAL MISCHIEF	4	SUSPICIOUS ACTIVITY	3
DISABLED MV	7	THEFT / FORGERY / FRAUD	1
DOMESTIC DISTURBANCE	3	THREATENING	1
DRUG INVESTIGATION	1	TIPLINE INFORMATION	2
ERRATIC OPERATIONS	38	TRAFFIC CONTROL	152
ESCORT/TRANSPORT	3	TRAFFIC DETAIL	2
FIRE ALARM	1	TRAFFIC HAZARD	8
FIRE OTHER	1	TRESPASSING	1
FOUND/LOST PROPERTY	7	VIOLATION OF PROBATION	1
HARBOR MASTER	12	WELFARE CHECK	2
LOUD NOISE	4		976
MEDICAL EMERGENCY	26		



# Town of Wiscasset

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## PUBLIC WORKS/TRANSFER STATION DEPARTMENTS

**To:** Dennis Simmons, Town Manager  
**From:** Theodore Snowdon, Public Works Director  
**Re:** May Monthly Report  
**Date:** June 13, 2024

### Operations:

The month of May has been all about spring cleanup and road repair, For the Transfer station things have picked up because of mild weather, and in addition to our day-to-day duties we have managed to:

- Keep up with clean up throughout the town.
- Cemetery cleanup mowing.
- Road side wood chipping.
- Preparing roads for new hot top.
- Keeping up with flood damage at water front
- Culvert replacement Oak ridge and Oak ridge west.
- Keeping up with maintenance and mowing at the airport.
- Staying on top of service and repair of all town owned vehicles including Transfer Station equipment
- Keeping up on maintenance for all town owned buildings.
- Street sign repair throughout the town
- Still trying to keep up with the pot holes and cold patch repair throughout the town.
- Still working with Town Office/Transfer Station in keeping public safe with Covid.
- Transfer station building and grounds maintenance.
- Storm damage repair throughout the town.

### Expense Summary Reports May

Transfer Revenue. -89.82 %  
Transfer Station. - 75.94%  
Municipal Building. - 79.49%  
Cemetery Operations. - 47.92%  
Public Works. - 80.12%  
Waterfront. - 42.11%

### Transfer Station duties

The transfer station is still running at normal operations. Sanitizing is taking place throughout the day.

To conclude, all is well within the Departments.  
Respectfully, Ted/crew



# Town of Wiscasset

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## PARKS AND RECREATION DEPARTMENT

To: Dennis Simmons, Town Manager  
From: Duane Goud, Parks & Recreation Director  
Re: May Monthly Report  
Date: June 13, 2024

### **April & May, 2024!!**

We want to say **'THANK YOU'** to the residents of Wiscasset for their **'YES'** votes on Tuesday, June 12<sup>th</sup>. We are very proud to be serving you, our community and the Midcoast area, keeping expenses to the taxpayers as minimal as possible.

We continued to build the Wiscasset Parks & Recreation Department / Wiscasset Community Center, helping organize and involving ourselves in the many different local events, youth sports, senior summits and additional programming.

While we still have all of our regular scheduled programs and activities going on, we continue to work on enhancing or bringing new activities, events, etc. to everyone within the community. Our numbers (membership, participation and registration, expenses and revenues) continue to grow, showing that people are finding out about us and want to be a part of and support the Wiscasset Community Center / Parks and Recreation Department!

### **Program Updates**

Our **WCC** programs and activities continue to have great participation. Registration is always open for the many different opportunities to learn how to swim, build social and physical skills, compete in area sports and support local community! As our winter sports wrap up our basketball tournament season was in full swing throughout the month of March. Spring sports are ramping up with registration open for many different opportunities for our youth, adults and families together. Summer camps are being built and are becoming available as they are finished up. Here is a look at our registration numbers for the current sessions of the following programs / activities;

Swimming lessons – 108 registrations (April – May)

Karate – 18 registrations (April – May)

ASA – 66 registrations

April Vacation Camp – 26 participants

Run Club – 8 participants

Parent-tot Swim Lessons – 27 registrations (April – May), with a waiting list (6)

Splash Swim Class – 21 registrations (April - May)

Unsinkables Swim Team & Club – registration is open for the summer season.

Pickleball – averages between 16 – 20, sometimes more players daily, started playing outside at WMHS Tennis Courts

Youth Baseball & Softball, Midcoast Area CalRipken & BabeRuth

Youth T-Ball – 73 total kids (Boothbay (28) & Wiscasset (45),

Rookie Baseball – 57 total kids (Boothbay (34) & Wiscasset (23),

Cal Ripken Minors & Majors Baseball – 60 total kids (Boothbay (37) & Wiscasset (23)



# Town of Wiscasset

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Babe Ruth Minors & Majors Softball – 30 total girls (Boothbay (15) & Wiscasset (15)

All-Star teams made up of our Midcoast Teams in both baseball & softball will compete in Regionals & States in June and July.

Adult League Basketball – **48 registrations (6 Teams)**

Teams wrapped up their tournament in early April, our Champions “First National Bank” were able to hold off the rest of the league. **THANK YOU** to all of our team sponsors;

**TWO-07 DJ Services**

**J Edward Knight Insurance**

**Possibilities Salon**

**Pure Cleaning Solutions**

**First National Bank**

**Wiscasset Self-Storage**

Adult Softball registration has been opened and closed at the end of May (6 Teams registered).

Our season started in early June and will run through the month of September, finishing up with a double elimination tournament.

## **Summer sports registrations**

Summer Track & Field registration is open!

## **Fall sport registrations**

Midcoast Football registration is open!

Youth Soccer & Run Club registration is open!

Cornhole finished up at the end of April

We will have a few tournaments throughout the summer and fall before our regular Monday Nights season starts back up in the fall.

## **Fitness classes offered and average attendance**

PiYO (3 - 9 participants), Yoga (8 - 12 participants), Waterworks (14 - 24 participants, morning & evening), Fitness Challenge (9 participants), Zumba Gold (5 - 10 participants), Balance & Flow (6 - 10 participants).

Senior Cribbage – Tuesday mornings & Thursday evenings (20 - 28 participants)

Senior Dinners – 1<sup>st</sup> & 3<sup>rd</sup> Wednesday (monthly, (40 - 60 registrations))

## **Building and Grounds Updates**

April and May are two of the busiest months for the Parks & Recreation Department. Opening up fields for play after the winter season, dealing with setbacks because of weather, dragging, lining, mowing, weed-whacking all become everyday duties throughout these two months. Our openings were pushed off because of snow in early April, but eventually the weather turned in our favor and the fields firmed up and play began.

We still have a few areas around that need more clean-up, but we are getting it taken care of along with keeping up with the daily and weekly duties already on the list.



# Town of Wiscasset

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We worked with the Garden Club of Wiscasset, the Appearance committee and Public Works to get the medians throughout the downtown planted for the summer season. We replaced the dirt in each of the triangles and the islands at the end of Route 27. Perennials were planted in the Islands at the end of 27, the triangles were planted with the petunias donated by Ames Supply (**THANK YOU**). We are set up to water (daily) all of the islands, boxes & hangers on Main Street and the pretty little village flower box.

We added new anchors for the 70' bases at the Community Playground Field and Clifford Field (Boothbay) needed for the Cal Ripken League (12U Baseball).

## Community Events

Our monthly ARC Blood Drive was held on Friday, April 12<sup>th</sup> & May 10<sup>th</sup>, 10:30 am – 3:30 pm, call 1-800-733-2767 or visit RedCrossBlood.org to schedule an appointment. Our next scheduled drive is scheduled for **Friday, June 14<sup>th</sup>**.

**Wormfest, huge success for the community!**

**More details in next month's report**

**WMHS Boosters held a fundraising event here on Saturday, April 27<sup>th</sup>**

**PIE (Partners in Education) sponsors the WES Swim lessons (weekly) for all students in multiple grades.**

**We hosted the 7<sup>th</sup> & 8<sup>th</sup> grade MORP and 8<sup>th</sup> grade graduation party.**

## Upcoming WCC, Partnerships & Community Events

**Mainly Summer Camp – Registration is open! (WCC /WPRD)**

**Strawberry Festival, June 29<sup>th</sup>, (St. Phillips)**

**Alive on the Common Concert Series – Summer 2024, (Thursday's, 6:00p) (WACC / WPRD)**

In partnership with the Wiscasset Area Chamber of Commerce we host six concerts throughout the summer. Our first concert is being moved to the Waterfront Recreational Pier for the 4<sup>th</sup> of July, Deadly Desire, 6:00pm

**4<sup>th</sup> of July**, Parade, activities, concert and fireworks (dusk)! (WPRD, WACC, Masonic Lodge and other individuals by committee

**Stuff the Bus Campaign / Fundraiser, July 8<sup>th</sup> – 12<sup>th</sup> (PIE / S4S / WCC)**

**Wiscasset Art Walk – Last Thursday of June, July, August & September (Time change, 4:00p – 7:00p) (WCA)**

**Movie Nights at WCC, 4<sup>th</sup> Friday of each month (June, July & August) (WCC / PIE)**

**Homes on Tours, July 13<sup>th</sup> (WCA)**

**Summerfest, Saturday, July 27<sup>th</sup> (First Congregational Church)**

**Community Fun Day, Saturday, August 3<sup>rd</sup> presented by BMWA UAW Local 3999 & WCC**

**Jailhouse Rock, Lincoln County Historical Association, August 10<sup>th</sup>**

**Set 4 Success at WCC, August 11<sup>th</sup> (WCC / S4S)**

**Charcuterie Challenge, August 24<sup>th</sup>, 5:30p (WACC)**

**Annual Shutdown Week, August 25<sup>th</sup> – September 2<sup>nd</sup> (WCC)**



# Town of Wiscasset

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## **Financial update:**

Our numbers are continuing to prove themselves, making the department more visible to not only Wiscasset residents but also our neighboring towns and communities. We are working on becoming the Mid-coast hub for the region's recreational needs.

We have brought in 79% of our anticipated revenue for this fiscal year, while expending 77% of our total budget.

I am still asking that all revenues brought in by the department stay within the department, to help decrease the taxation number asked of the townspeople every year. The ability to run and maintain this facility (WCC), maintain the grounds, maintain all of the towns sport fields, ability to offer all of the many programs, activities and events could be greatly affected by the influx of keeping all revenues generated by the WCC/WPRD.

## **Director's Note:**

As we move forward into another budget season and fiscal year, I hope to help people understand the importance of the Wiscasset Parks & Recreation Department!

The Wiscasset Community Center is a unique facility with the ability to house and offer many different programs / activities to all of those who want to explore their own strengths and abilities. I would like to thank the board of selectmen for their unanimous support of our proposed budget for fiscal year 2024-25. I also want to again say '**THANK YOU**' to all those residents who came out in support of the WCC/WPRD on June 11th!

**I want to say 'Thank You' to all of our Members, Partners, Sponsors, Volunteers, Coaches, Participants, Staff and Residents for their continued support and dedication to the Wiscasset Community Center / Wiscasset Parks & Recreation Department an extension of the Town of Wiscasset!**

Duane Goud



# Town of Wiscasset

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## HARBORMASTER REPORT

**To:** Dennis Simmons, Town Manager  
**From:** Lawrence Hesseltine, Harbormaster  
Calli Fairservice, Deputy Harbormaster  
**Re:** May Monthly Report  
**Date:** June 3, 2024

- AM/PM Harbor Checks and Patrols
- Attended Waterfront Committee Meeting
- Worked with PW and Kings Tide Marine – Diving off the Ferry Landing pier to retrieve the mooring chains so float can be set.
- Sat. 5/18 received a report of a boat taking on water on a mooring. Myself and the Deputy Harbormaster responded and were able to determine quickly who the owner was through the Online Mooring System and was able to get resources to respond before it sunk completely.
- Received a request from Bigelow Laboratory to set on a town mooring for Monday 5/20 for an educational research cruise to allow students to go through water testing procedures on the Sheepscot.
- Received several requests for overnight parking at the Waterfront.
- Received several requests for moorings.
- Booked a 2-night stay on the Rec Float for August 12<sup>th</sup> through the 14<sup>th</sup>

Larry Hesseltine



# Town of Wiscasset

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## SHELLFISH WARDEN REPORT

**To:** Dennis Simmons, Town Manager  
**From:** Hunter Farrell, Shellfish Warden  
**Re:** May Monthly Report  
**Date:** June 3, 2024

### **Areas Checked:**

Clark's Point, White's Island, Pottle Cove, Hilton Cove, Mason Station, Cushman Preserve, Back River, Berry Island, Eaton Farm, Young's point, Chewonki Creek, Montsweag Brook.

**Diggers Checked:** 1

**Warning Issued:** 0

**Summons Issued and to Whom:** 0

### **Narrative:**

Limited patrol capability, attended BLETP through 5/17.





# Town of Wiscasset

## WASTE WATER TREATMENT PLANT

**To:** Dennis Simmons, Town Manager  
**From:** Robert Lalli, Waste Water Treatment Plant Superintendent  
**Re:** May Monthly Report  
**Date:** June 12, 2024

### PLANT OPERATIONS DISCHARGE PERMIT TESTING RESULTS:

Average Plant Flow	0.176 MGD
Licensed flow per day	0.620 MGD
Percent of average flow per day to license limit	28 %
Total Rainfall per month	2.61 inches
<b>BOD EFFLUENT LAB RESULTS (mg/l)</b>	
For monthly average	3.8 mg/L
Weekly average	5 mg/L
Daily max.	5 mg/L
All within license limits	YES
BOD Effluent Removal %	98.7 %
Required%	85 %
<b>TSS EFFLUENT LAB RESULTS (mg/L)</b>	
Monthly average	4.0 mg/L
Weekly average	5 mg/L
Daily max.	5 mg/L
all within license limits	Yes
TSS Effluent % Removal	98.5%
Required%	85%
Settable Solids within license limit of 0.3 mL/L	YES
PH within license limits of 6-9	YES
<b>BACTERIA RESULTS</b>	
Fecal (tracked Year-Round) Instant Daily max (31)	<2 cfu/100m
Geometric Mean (13)	1.08
Enterococci (April 15 – Oct. 31) Instant Daily max(8)	10 cfu/100 ml
Geometric Mean (54)	1.46
<b>TOTAL RESIDUAL CHLORINE RESULTS (mg/l)</b>	
Instant daily max (0.3 mg/L)	0.27 mg/l
Monthly Avg. max (0.1 mg/L)	0.1 mg/l

**BUDGET:** With 91.7% of the fiscal year gone, the Sewer Department has spent 83.42 % of its budget. With 91.7% of the fiscal year gone, sewer billing revenues have brought in 89.3% of the amount needed to meet this fiscal year's operating budget.



# Town of Wiscasset

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**LAB EQUIPMENT INSPECTIONS:** On 5/1/24, technicians from TMDE Calibration Laboratories performed required inspections and calibration checks on sewer plant lab equipment. All items were found to be working well and reading within calibration limits.

**JETTED AT THE TOWN OFFICES:** Sewer Plant employees used their sewer line jetter to clear any possible clogs on the sewer lines that run beneath the Town office building (actually beneath the fire department bays). Unfortunately, the backup that occurred that day (May 2) seemed to be from a clog within in-building pipes, which are too narrow to accommodate the jetter's hoses. A plumber was finally able to clear the clog with his equipment.

**SEWER RATES STUDY:** Maine Rural Water Association analyst Cathy Robinson performed an examination of Wiscasset Sewer Department finances, looking at current sewer billing rates in relation to the anticipated budget for fiscal year 2024-2025. She has made a recommendation for a sewer billing rate increase of 10.25%.

**SITE WALK:** Representatives from the Maine D.E. P. and Olver Associates Engineers walked the property at Wiscasset Public Works, as a possible site to move the Sewer Plant. This site has numerous advantages. The Town owns the property and it is close to the existing plant, which makes pumping the Town sewage there fairly easy. It is uphill far enough to be out of the flood plain and will easily gravity feed effluent discharge back to the river. With Public Works already there, the site is somewhat commercial/industrial, with plenty of truck traffic and heavy equipment use. The thought was that the Plant could be built there, utilizing land behind or adjacent to Public Works, with both entities occupying the site.

A small stream was discovered on an unoccupied part of the lot, behind existing buildings, and D.E.P. believes this will likely prevent any construction back there. It was in this area that some of the Sewer Plant infrastructure would need to be located. Without using that land, there isn't enough space for the Plant to fit beside Public Works. It's a shame, because we really felt that this was the optimum Plant relocation spot.

In the days since the Public Works visit, Dennis Simmons, Bill Olver, and myself visited 3 other property sites as possible Sewer Plant locations, all of which are more distant from the Sheepscot River, which will increase the cost of the new plant.

**PORTABLE GENERATOR UPDATE:** Technicians from Cummins Generator Service, troubleshooting our malfunctioning portable Magnum generator, discovered that the trouble was the power generating module itself – a significant repair. The fix will be about \$9,500, while a new generator would be about \$25,000.

This unit has been a workhorse for us, preventing spills and overflows many times, often in the worst weather conditions. It even supplied power to fire up the boilers during a deep freeze power-outage at the high school, two Christmas's ago.

After discussing it with Dennis Simmons, I am having the repair made. We will hopefully have the generator back and fully functioning in June.

**ROOF!:** I received the go-ahead to have the damaged blower building roof repaired (damaged during the wind storm last December). Horch Roofing will perform with the work in August.



# Town of Wiscasset

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**FORKLIFT SAFETY CLASS:** On 5/30/2024, I attended a Forklift Safety Class at the Department of Labor SAFETYWORKS location in Augusta. The other 3 Sewer Plant employees attended the same class on 3/19/2024.

**REQUIRED TESTING:** On 5/14 and 5/15/2024, Sewer Plant employees performed D.E.P. required sampling of plant effluent for free amenable cyanide, chlordane (a pesticide) and Analytical Chemistry (metals). Results were within compliance limits.

This concludes the May 2024 Wiscasset Sewer Department Monthly Report.

**Respectfully Submitted,**  
**Robert T. Lalli, Superintendent, Town of Wiscasset Sewer Department**

DRAFT Wiscasset Letter of Intent - Pleasant Street Extension Restoration Project  
due June 26, 2024

Dear Chair Whitfield and Select Board Members,

As requested during your June 4th, 2024 meeting, we provide below a draft Letter of Intent (LOI) for the Maine Natural Resources Conservation Program (MNRCP) grant opportunity for the proposed Pleasant Street Extension Restoration Project, due June 25th. As found on the program website, "MNRCP awards competitive grants to projects that restore and protect high priority aquatic resources throughout Maine. MNRCP is administered by The Nature Conservancy on behalf of the Maine Department of Environmental Protection (DEP) and the U.S. Army Corps of Engineers. Since its launch in 2008, MNRCP has awarded over \$33 million to non-profit groups, municipalities and public agencies to help restore, enhance, or preserve wetlands and other important habitats at over 170 project sites across the state."

MNRCP is currently making \$797,389 available to projects in the Midcoast region. While an estimate of final project costs would require further work from the Project Team, Town staff have estimated that removal of the Extension fill may be on the order of \$40,000 to \$50,000, with further restoration costs being in addition to that amount. We feel that this nature-based solution to flooding and erosion will be a good return on investment, will not cost the Town out of pocket funds to implement the project, and will greatly improve waterfront resilience in Pottle Cove.

The draft LOI below is tailored to address specific questions and requirements by MNRCP but we have provided additional context and justification for the proposed project in the appendices following the LOI. We look forward to answering your questions about the LOI and request a recommendation from you on whether the Town may proceed with submitting the LOI to MNRCP. If the LOI is invited to submit a full proposal by MNRCP program staff, we look forward to assisting the Town with preparing a proposal for the September 5, 2024 deadline.

Sincerely,

Cassandra Rose, PhD, WCAT Chair

Leslie Roberts, WCAT member

## Draft Letter of Intent

**Project Title:** Pleasant Street Extension Tidal Marsh Restoration Project

**Sponsoring Organization:** Town of Wiscasset

**Project Coordinator:**

Aaron Chrostowsky, Economic Development Director, (207) 882-8200,  
[economicdeveloper@wiscasset.org](mailto:economicdeveloper@wiscasset.org)

*The Wiscasset Project Team includes volunteer support from the Wiscasset Climate Action Team, the Selectboard, and the following project partners Maine DEP, Knox-Lincoln County Soil and Water Conservation District, Army Corps of Engineers, Maine Wetland Scientists, The Nature Conservancy of Maine, and Town staff.*

**Project Description:**

The Pleasant Street “Extension” extends into Pottle Cove, a part of the Sheepscot River. The Extension intersects with Fore and Pleasant Streets in Historic Downtown Wiscasset. The man-made extension, consisting of hard-packed fill, gravel, riprap, and geotextile landscape fabric, was created in the 19th century to connect to footbridges that accessed White’s Island, which now stands vacant and is inaccessible except by water. The Extension is owned by the Town and is adjacent to permanent conservation easements in Pottle Cove and on White’s Island. The extension frequently experiences complete inundation during high astronomical tide and storm surge events and significantly impedes water flow to Pottle Cove’s only connection point to the river. Nearby wetlands are home to wading birds including blue heron (species of concern) and are exposed to contamination such as oil leaks and improper trash disposal from human use of the extension. The extension may experience permanent partial inundation and marsh migration<sup>1</sup> beginning at 1.6 feet of sea level rise, by 2050 according to Maine’s sea level rise projections.

The Pleasant Street Extension Restoration Project will focus on the ecological revitalization of a coastal ecosystem by removing man-made fill placed in the marsh and restoration of native vegetation. By enhancing tidal flow, reestablishing native plant species, increasing wetland area, restoring aquatic resources, and mitigating human disturbances, this project seeks to improve habitat conditions for a variety of wildlife species, including migratory birds, fish, and invertebrates. This project is expected to provide other co-benefits supporting Wiscasset’s waterfront resilience such as mitigating erosion and water quality impacts from stormwater runoff and coastal flooding, improving recreational wildlife viewing and fishing opportunities, improving public safety during flood events, and decreasing municipal costs in road repair and maintenance.

DRAFT Wiscasset Letter of Intent - Pleasant Street Extension Restoration Project  
due June 26, 2024

The proposed project will commence within one month if awarded MNRCP funding and is expected to be completed within 18-months, inclusive of engineering and wetland restoration design, permitting site preparation, and implementation. Active project partners include the Maine DEP, Knox-Lincoln County Soil and Water Conservation District, Army Corps of Engineers, The Nature Conservancy of Maine, Wiscasset Selectboard, Climate Action Team, and Town staff. Wiscasset has submitted a proposal for a Maine Community Action Grant that would support an extensive community engagement and engineering design process to improve waterfront climate resilience, which is an opportunity to engage with residents on the extension restoration project progress and foster a sense of stewardship and environmental responsibility within the community.

*[WCAT Note: if we hear about the grant decision prior to this LOI being submitted then this can be changed to reflect the grant decision.]*

References:

1. Maine Natural Areas Program, Potential Tidal Marsh Migration Map, [https://www.maine.gov/dacf/mnap/assistance/marsh\\_migration.htm](https://www.maine.gov/dacf/mnap/assistance/marsh_migration.htm)

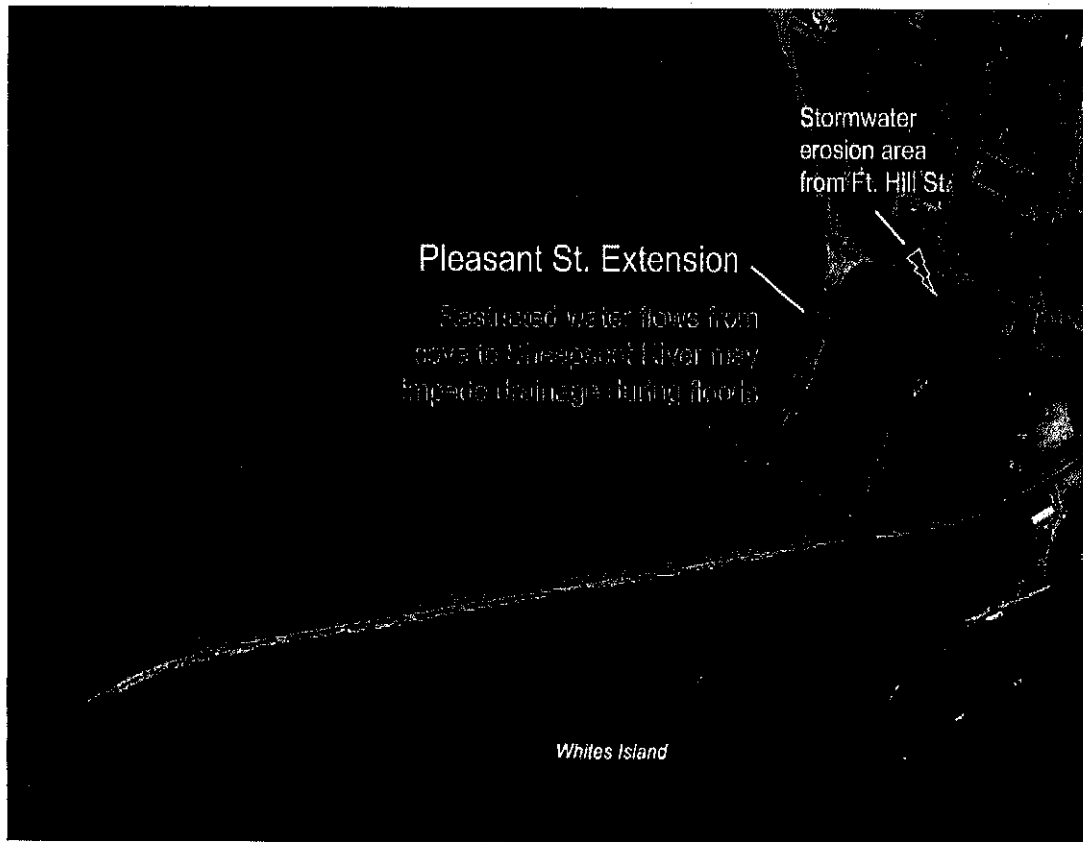
***Appendices: Additional information is provided below for the Wiscasset Select Board Meeting, June 18, 2024. This material cannot be included with the letter of intent due to space constraints but the information may be useful if Wiscasset is invited to submit a full proposal.***

***Appendix A: Project Context***

The Pleasant Street Extension is a man-made feature that is frequently inundated during coastal flooding events. Sea level rise in Maine of 9 inches has already occurred since the early 1900s and an additional 1.6 feet of sea level rise, which may occur by 2050, may permanently inundate the Extension at least partially, with wetland migration onto the extension expected. Oil and other contamination of the Extension may lead to poor future wetland health should that occur.

With increasingly frequent coastal flooding and large rainstorms with 3+ inches of precipitation, removing the Extension and restoring native wetland vegetation is a nature-based waterfront resilience solution that is expected to improve water drainage in Pottle Cove and support reduced erosion from flooding and stormwater runoff into the Cove. Without action, the Extension will continue to require ongoing Town resources to maintain, protect public safety during flood events, and may itself experience erosion that releases additional contaminants into nearby sensitive wetlands as the Extension is more frequently flooded and eventually inundated. This restoration project, which has strong support from all project partners and has been deemed an excellent candidate for MNRCP funding from that program's staff, would be expected to create additional wildlife habitat that would improve wildlife viewing and fishing opportunities. Protecting the health of Pottle Cove's wetlands and restoring native wetland along the Extension area maintains their ecosystem services of flood and erosion protection,

DRAFT Wiscasset Letter of Intent - Pleasant Street Extension Restoration Project  
due June 26, 2024

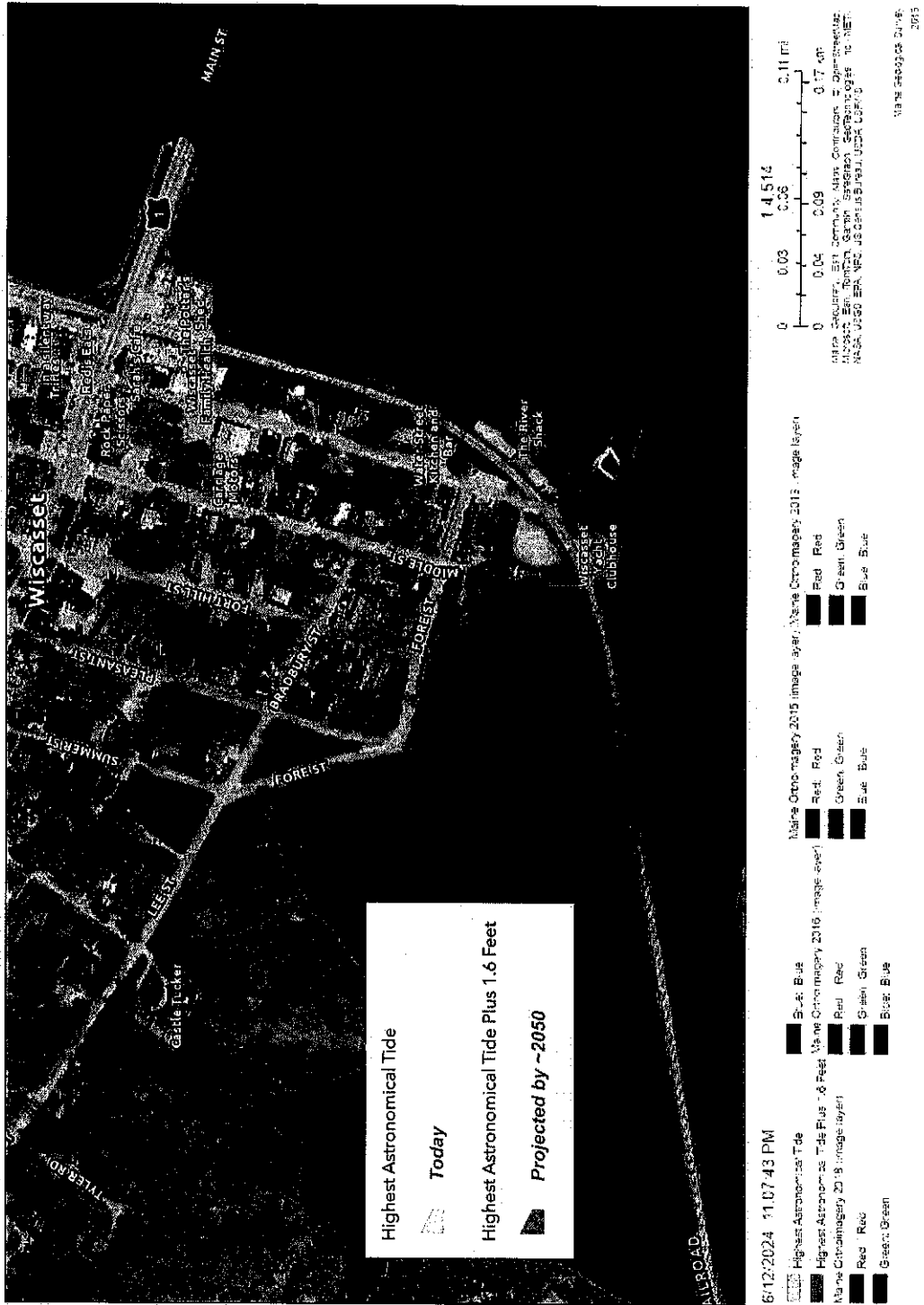


*Satellite image of Pottle Cove and Pleasant Street Extension. Restriction of water flow in and out of the cove (blue arrows) occurs at the railroad tracks and is further restricted by the Extension, likely leading to slower drainage of the Cove during flood events (both from coastal flooding and large storm events with high stormwater runoff into the Cove). Erosion has also been observed by residents near the shoreline intersection with Fort Hill Street during large stormwater runoff events (red arrow and lightning bolt), which are already increasingly frequent and expected to be more frequent over the next century as Maine's climate continues warming.*



DRAFT Wiscasset Letter of Intent - Pleasant Street Extension Restoration Project  
due June 26, 2024

Sea Level Rise/Storm Surge Scenarios



Map of Pottle Cove and Extension with Highest Astronomical Tide (HAT; blue layer closest to water) and HAT plus 1.6 feet of sea level rise (green layer slightly inland). Source: Maine Geological Survey. Note: legend annotated with dates of HAT and HAT + 1.6ft, today and approximately 2050.

***Appendix B: Draft Proposed Project Timeline (final timeline to be refined with project partners if project is invited to submit a full proposal) for the Maine Natural Resource Conservation Program (MNRCP) grant opportunity.***

**Pre-Planning Phase:**

**Letter of Intent to MNRCP:**

Due for submission June 25, 2024

**Notification of Invitation to Submit Proposal:**

Likely July-early August 2024

**Pre-Proposal Community Engagement and Select Board Decision-Making:**

- July 2024: Wiscasset Project Team to hold 1-2 public listening sessions and discussions to gather input and feedback on the final project plan.
- Engage with project partners on community engagement and pre-proposal work as appropriate
- Fourth week of July: Proposed Select Board public hearing to seek community engagement feedback and a decision on full proposal prior to submission

**Proposal submission**

- Late July - September 4, 2024: Proposal development by Town staff, WCAT, and Project Partners
- Due to MNRCP September 5, 2024

**Project Initiation and Baseline Data Collection (Months 1-5):**

- Identify stakeholders and establish a project and engineering team.
- Conduct site assessment and feasibility study.
- Secure necessary permits and regulatory approvals:
- Analyze soil composition, water quality, flora, and fauna.
- Engage with local community members and stakeholders to gather input and support.

**Planning Phase:**

**Design Development (Months 4-6)**

- Develop a wetland restoration plan based on collected data and stakeholder input.
- Determine the specific restoration techniques and strategies to be employed.
- Create detailed engineering and construction plans.

DRAFT Wiscasset Letter of Intent - Pleasant Street Extension Restoration Project  
due June 26, 2024

**Permitting (Months 6-10):**

- Finalize permit applications based on the restoration plan.
- Work with regulatory agencies to obtain necessary permits and approvals.

**Implementation Phase:** some activities make take place concurrently

**Site Preparation (Months 11-13):**

- Clear invasive species and debris from the site.
- Grade the land as needed to facilitate wetland restoration activities.

**Wetland Restoration (Months 14-17):**

- Implement restoration activities such as planting native vegetation, restoring hydrology, and enhancing wildlife habitat.
- Monitor and manage invasive species.
- Install erosion control measures as needed.

**Post-Implementation Phase:**

**Monitoring and Maintenance (Months 18+):**

- Establish a monitoring program to track the success of restoration efforts.
- Conduct regular assessments of vegetation growth, water quality, and wildlife populations.
- Implement maintenance activities such as invasive species control, erosion repair, and infrastructure upkeep.

**Adaptive Management (Ongoing):**

- Use monitoring data to inform adaptive management strategies.
- Make adjustments to restoration techniques as needed to achieve project goals.
- Continue community engagement and education efforts.

**Conclusion:**

This timeline is a general guideline, and actual timelines may vary based on project-specific factors. Flexibility and adaptability are essential throughout the restoration process to address unforeseen challenges and capitalize on opportunities for improvement.

# HM Payson Monthly Statement of Wiscasset Accounts

Account Name	Market Value 03/31/2023	Market Value 04/30/2024	Market Value as of 05/31/2024	Change in Market Value
Montsweag Dam Reserve Fund	\$ 259,393.83	\$ 251,457.96	\$ 260,689.72	\$ 9,231.76
Cemetery Trust Fund	\$ 2,709,983.25	\$ 2,627,104.93	\$ 2,723,555.26	\$ 96,450.33
General John French Scholarship	\$ 96,643.79	\$ 93,687.08	\$ 97,126.61	\$ 3,439.53
Jackson Cemetery Fund	\$ 48,172.05	\$ 46,698.28	\$ 48,412.71	\$ 1,714.43
Larabee Band Fund	\$ 1,122,445.18	\$ 1,088,110.25	\$ 1,128,058.24	\$ 39,947.99
Haggett Scholarship Fund	\$ 21,512.78	\$ 20,854.62	\$ 21,620.26	\$ 765.64
Mary Bailey Fund	\$ 710,061.20	\$ 688,337.66	\$ 713,608.56	\$ 25,270.90
Seth Wingren Fund	\$ 44,618.21	\$ 43,253.16	\$ 44,841.12	\$ 1,587.96
Wiscasset Community Center Endowment Fund	\$ 5,055.00	\$ 4,900.35	\$ 5,080.26	\$ 179.91
Cooper-DiPerri Scholarship Fund	\$ 75,452.59	\$ 73,216.78	\$ 75,908.52	\$ 2,691.74
Recreation Scholarship	\$ 1,306.25	\$ 1,266.28	\$ 1,312.77	\$ 46.49
<b>Town of Wiscasset Edowment Fund Total</b>	<b>\$ 5,094,644.13</b>	<b>\$ 4,938,887.35</b>	<b>\$ 5,120,214.03</b>	<b>\$ 181,326.68</b>
				\$ -
Town of Wiscasset Capital Reserve	\$ 698,805.43	\$ 677,855.76	\$ 702,960.74	\$ 25,104.98
Town of Wiscasset Construction Reserve	\$ 2,239,429.08	\$ 2,172,292.65	\$ 2,252,745.41	\$ 80,452.76
Town of Wiscasset Equipment Reserve	\$ 3,845,291.44	\$ 3,730,012.43	\$ 3,868,156.72	\$ 138,144.29
Town of Wiscasset Furnace Replacement Reserve	\$ 583,766.24	\$ 566,265.36	\$ 587,237.49	\$ 20,972.13
Town of Wiscasset Major Repairs Reserve	\$ 786,379.83	\$ 762,804.74	\$ 791,055.88	\$ 28,251.14
Town of Wiscasset Recreation Building Reserve	\$ 3,076,011.08	\$ 2,983,794.54	\$ 3,094,301.99	\$ 110,507.45
Town of Wiscasset Retirement Health Insurance Reserve	\$ 139,814.53	\$ 135,623.00	\$ 140,645.91	\$ 5,022.91
Town of Wiscasset Roof Repair Reserve	\$ 536,065.30	\$ 519,994.45	\$ 539,252.91	\$ 19,258.46
Town of Wiscasset Sale of Cemetery Lots Reserve	\$ 104,825.84	\$ 101,692.02	\$ 105,458.73	\$ 3,766.71
Town of Wiscasset Highway Department Capital Reserve	\$ 3,773.64	\$ 3,660.51	\$ 3,796.08	\$ 135.57
Town of Wiscasset Fire Department Vehicle Capital Reserve	\$ 5,031.55	\$ 4,880.71	\$ 5,061.47	\$ 180.76
<b>Town of Wiscasset Reserve Funds Total</b>	<b>\$ 12,019,193.96</b>	<b>\$ 11,658,876.17</b>	<b>\$ 12,090,673.33</b>	<b>\$ 431,797.16</b>

1/a

**1 SELECTMEN REPORT**  
Department(s): 100 - 134  
May

Account	Budget Net	Curr Mnth Net	Pending Activity	Unexpended Balance	Percent Spent
100 - ADMINISTRATION	240,582.00	13,937.51	0.00	54,226.11	77.46
101 - AIRPORT	114,500.00	4,943.99	0.00	33,605.79	70.65
102 - ANIMAL CONTROL	16,726.00	1,170.86	0.00	1,554.12	90.71
103 - ASSESSING	7,850.00	15.31	0.00	2,407.00	69.34
104 - BOARDS & COMMITTEES	4,863.00	138.53	0.00	2,796.65	42.49
105 - CELEBRATION	20,225.00	0.00	0.00	2,864.94	85.83
106 - CLERK	107,938.00	9,169.71	0.00	9,374.24	91.32
107 - CODE ENFORCEMENT	43,630.00	4,280.46	0.00	7,747.99	82.24
108 - COMMUNITY ORGANIZATIONS	76,026.00	0.00	0.00	0.00	100.00
109 - CONTINGENCY	81,788.61	0.00	0.00	21,284.68	73.98
110 - CONTRACTUAL SERVICES	294,473.98	830.96	0.00	70,051.88	76.21
111 - COUNTY TAX	749,103.00	0.00	0.00	0.00	100.00
112 - DEBT SERVICE	231,868.00	0.00	0.00	10,001.76	95.69
113 - ELECTIONS	22,191.00	8,326.24	0.00	2,527.73	88.61
114 - EMS/AMBULANCE	900,091.00	75,898.82	0.00	140,832.86	84.35
115 - FIRE DEPARTMENT	170,698.00	3,601.43	0.00	49,974.06	70.72
116 - FINANCE DEPARTMENT	284,961.00	24,582.98	0.00	26,149.31	90.82
117 - GENERAL ASSISTANCE	28,762.00	1,458.80	0.00	6,092.55	78.82
118 - MUNICIPAL BUILDING	109,148.00	6,540.77	0.00	22,382.27	79.49
119 - MUNICIPAL INSURANCE	106,300.00	1,574.20	0.00	6,932.97	93.48
120 - OVERLAY/ABATEMENTS	540,235.64	0.00	0.00	516,627.97	4.37
121 - PARKS & RECREATION	1,161,421.00	80,652.56	0.00	278,839.80	75.99
122 - PLANNING & DEVELOPMENT	196,454.86	8,862.37	0.00	118,685.40	39.59
123 - POLICE DEPARTMENT	723,813.00	57,801.65	0.00	112,650.73	84.44
124 - POLICE SCHOOL RESOURCE OFFICER	66,170.00	7,078.71	0.00	9,283.13	85.97
125 - PUBLIC UTILITIES	352,024.00	787.65	0.00	88,872.18	74.75
126 - PUBLIC WORKS	766,484.00	17,153.20	0.00	152,343.84	80.12
127 - SELECTMEN	27,829.00	3,724.41	0.00	4,958.55	82.18
128 - SCHOOL TOWN APPROPRIATION	6,410,209.00	534,184.08	0.00	534,184.12	91.67
129 - SENIOR CENTER	15,210.42	947.70	0.00	2,547.05	83.25
130 - SHELLFISH CONSERVATION	4,640.00	291.56	0.00	1,374.09	70.39
131 - TIF-TAX INCREMENT FINANCE	242,509.70	0.00	0.00	0.00	100.00
132 - TRANSFER STATION	826,725.00	81,491.05	0.00	198,945.06	75.94
133 - WATERFRONT & HARBORS	93,777.99	1,358.12	0.00	54,289.32	42.11
134 - COMPREHENSIVE PLAN	17,423.36	531.78	0.00	16,464.83	5.50
Final Totals	15,056,651.56	951,335.41	0.00	2,560,872.98	82.99

### Revenue Summary Report

Fund: 1  
July to May

Account	Budget Net	----- Y T D -----			Uncollected Balance	Percent Collected
		Debits	Credits	Net		
<b>101 - AIRPORT</b>	93,914.00	0.00	70,711.21	70,711.21	23,202.79	75.29
01 - Fuel Sale Transfer in Spec Rev	23,000.00	0.00	0.00	0.00	23,000.00	0.00
02 - Aircraft Excise	4,000.00	0.00	4,298.19	4,298.19	-298.19	107.45
03 - Hangers/Tie Downs	12,000.00	0.00	10,111.00	10,111.00	1,889.00	84.26
04 - Hanger/Land Leases	16,714.00	0.00	15,874.22	15,874.22	839.78	94.98
05 - Snacks/Shirts/Hats/Oil	8,200.00	0.00	11,046.31	11,046.31	-2,846.31	134.71
07 - Ramp Fees	2,000.00	0.00	2,623.66	2,623.66	-623.66	131.18
08 - Cenergy Lease Payment	28,000.00	0.00	26,757.83	26,757.83	1,242.17	95.56
<b>102 - ANIMAL CONTROL</b>	100.00	0.00	350.00	350.00	-250.00	350.00
01 - Late Fees	100.00	0.00	350.00	350.00	-250.00	350.00
<b>107 - CODE ENFORCEMENT</b>	24,800.00	0.00	77,400.78	77,400.78	-52,600.78	312.10
01 - Building Permits	20,000.00	0.00	65,074.70	65,074.70	-45,074.70	325.37
02 - Plumbing Permits	4,500.00	0.00	10,895.00	10,895.00	-6,395.00	242.11
03 - Junkyard Permits	300.00	0.00	300.00	300.00	0.00	100.00
05 - Planning Board Fees	0.00	0.00	931.08	931.08	-931.08	----
07 - Blasting permits	0.00	0.00	200.00	200.00	-200.00	----
<b>114 - EMS/AMBULANCE</b>	463,889.00	267,967.23	751,745.08	483,777.85	-19,888.85	104.29
01 - Calls for Service	345,950.00	0.00	627,980.15	627,980.15	-282,030.15	181.52
03 - Contractual Write-offs	0.00	231,973.67	0.00	-231,973.67	231,973.67	----
04 - Bad Debt W/O & Collections	0.00	35,993.56	8,806.11	-27,187.45	27,187.45	----
06 - Dresden Contract	69,137.00	0.00	69,137.00	69,137.00	0.00	100.00
07 - Westport Contract	24,401.00	0.00	24,401.00	24,401.00	0.00	100.00
11 - ALNA CONTRACT	24,401.00	0.00	21,420.82	21,420.82	2,980.18	87.79
<b>121 - PARKS &amp; RECREATION</b>	650,000.00	1,586.00	521,026.25	519,440.25	130,559.75	79.91
01 - Memberships	176,500.00	122.00	158,498.94	158,376.94	18,123.06	89.73
02 - Alna Contract	4,300.00	0.00	4,260.00	4,260.00	40.00	99.07
03 - Westport Island Contract	4,200.00	0.00	5,000.00	5,000.00	-800.00	119.05
04 - Donations	10,000.00	0.00	3,595.00	3,595.00	6,405.00	35.95
05 - Rentals	40,000.00	375.00	24,200.00	23,825.00	16,175.00	59.56
06 - Athletics (Youth & Adult)	30,000.00	100.00	54,523.57	54,423.57	-24,423.57	181.41
07 - Aquatics	75,000.00	195.00	69,729.00	69,534.00	5,466.00	92.71
08 - Senior Programs	3,000.00	0.00	0.00	0.00	3,000.00	0.00
09 - Special Events	5,000.00	0.00	3,071.00	3,071.00	1,929.00	61.42
10 - Fitness	5,000.00	0.00	3,257.00	3,257.00	1,743.00	65.14
11 - Afterschool/Vac Camps/Early Re	65,000.00	144.00	79,372.50	79,228.50	-14,228.50	121.89
12 - Summer Camp	95,000.00	600.00	65,589.25	64,989.25	30,010.75	68.41
13 - Concessions	8,000.00	0.00	8,178.50	8,178.50	-178.50	102.23
14 - Programs	40,000.00	50.00	28,833.18	28,783.18	11,216.82	71.96
15 - CACFP	14,000.00	0.00	12,918.31	12,918.31	1,081.69	92.27
16 - Dresden Contract	5,000.00	0.00	0.00	0.00	5,000.00	0.00
17 - ASA PROGRAMS	70,000.00	0.00	0.00	0.00	70,000.00	0.00
<b>123 - POLICE DEPARTMENT</b>	2,500.00	0.00	1,452.00	1,452.00	1,048.00	58.08
01 - Reports	1,000.00	0.00	490.00	490.00	510.00	49.00
02 - Parking Fees	1,000.00	0.00	20.00	20.00	980.00	2.00
03 - Weapon Permits	500.00	0.00	617.00	617.00	-117.00	123.40
04 - Witness Fees	0.00	0.00	300.00	300.00	-300.00	----
06 - Miscellaneous	0.00	0.00	25.00	25.00	-25.00	----
<b>129 - SENIOR CENTER</b>	6,500.00	0.00	10,073.00	10,073.00	-3,573.00	154.97

# Revenue Summary Report

Fund: 1  
July to May

Account	Budget Net	----- Y T D -----		Net	Uncollected Balance	Percent Collected
		Debits	Credits			
<b>129 - SENIOR CENTER CONT'D</b>						
01 - Meals	6,500.00	0.00	9,098.00	9,098.00	-2,598.00	139.97
02 - Memberships	0.00	0.00	760.00	760.00	-760.00	----
04 - Senior Ctn Donations	0.00	0.00	215.00	215.00	-215.00	----
<b>130 - SHELLFISH CONSERVATION</b>	2,650.00	0.00	210.00	210.00	2,440.00	7.92
01 - Licenses	2,650.00	0.00	210.00	210.00	2,440.00	7.92
<b>132 - TRANSFER STATION</b>	361,884.00	100.00	325,130.47	325,030.47	36,853.53	89.82
01 - User Fees	95,000.00	100.00	118,044.99	117,944.99	-22,944.99	124.15
03 - Commerical Hauler Fees	0.00	0.00	1,000.00	1,000.00	-1,000.00	----
04 - Cardboard	12,500.00	0.00	6,860.44	6,860.44	5,639.56	54.88
05 - Metal	35,000.00	0.00	37,407.80	37,407.80	-2,407.80	106.88
06 - Alna Contract	107,160.00	0.00	80,322.24	80,322.24	26,837.76	74.96
07 - Westport Island Contract	108,724.00	0.00	81,495.00	81,495.00	27,229.00	74.96
08 - MRC Dividend	3,500.00	0.00	0.00	0.00	3,500.00	0.00
<b>133 - WATERFRONT &amp; HARBORS</b>	23,450.00	661.02	29,159.53	28,498.51	-5,048.51	121.53
01 - Watercraft Excise	5,700.00	0.00	4,383.40	4,383.40	1,316.60	76.90
02 - Mooring Fees	6,000.00	0.00	10,865.00	10,865.00	-4,865.00	181.08
03 - Docking	4,000.00	61.00	3,791.00	3,730.00	270.00	93.25
04 - Wormcars	250.00	0.00	280.00	280.00	-30.00	112.00
05 - Miscellaneous	0.00	0.02	0.02	0.00	0.00	----
06 - Commercial & Main Street Pier	0.00	0.00	650.00	650.00	-650.00	----
08 - Vendor Permits	7,500.00	0.00	6,199.00	6,199.00	1,301.00	82.65
09 - Boat Launching Fee	0.00	600.00	2,991.11	2,391.11	-2,391.11	----
<b>190 - STATE REVENUES</b>	1,109,030.60	1,085.00	1,268,733.03	1,267,648.03	-158,617.43	114.30
01 - Revenue Sharing	650,000.00	0.00	831,164.53	831,164.53	-181,164.53	127.87
02 - Business Equipment Tax Reimb	78,454.13	0.00	78,510.00	78,510.00	-55.87	100.07
03 - Homestead Exemption Reimb	312,989.47	0.00	286,140.00	286,140.00	26,849.47	91.42
04 - Local Road Assistance Program	45,000.00	0.00	57,560.00	57,560.00	-12,560.00	127.91
05 - Tree Growth	7,500.00	0.00	0.00	0.00	7,500.00	0.00
06 - Cell Tower Lease	6,087.00	0.00	4,565.67	4,565.67	1,521.33	75.01
08 - General Assistance	9,000.00	1,085.00	8,576.61	7,491.61	1,508.39	83.24
11 - GA additional funds	0.00	0.00	2,216.22	2,216.22	-2,216.22	----
<b>191 - TAXES</b>	11,624,812.26	716.05	11,724,759.61	11,724,043.56	-99,231.30	100.85
01 - Tax Commitment	10,964,812.26	0.00	10,964,812.26	10,964,812.26	0.00	100.00
02 - Supplemental Tax Commitment	0.00	0.00	24,404.60	24,404.60	-24,404.60	----
03 - Auto Excise	560,000.00	715.05	597,591.62	596,876.57	-36,876.57	106.59
04 - Rapid Renewal Auto Excise	100,000.00	1.00	137,951.13	137,950.13	-37,950.13	137.95
<b>192 - CHARGES FOR SERVICES</b>	60,700.00	46.31	40,688.86	40,642.55	20,057.45	66.96
01 - Tax Interest	34,200.00	19.16	12,962.17	12,943.01	21,256.99	37.85
02 - Lien Fees	8,000.00	27.15	5,307.29	5,280.14	2,719.86	66.00
03 - Agent Fees	18,500.00	0.00	18,976.25	18,976.25	-476.25	102.57
04 - Copies/Fax	0.00	0.00	107.75	107.75	-107.75	----
05 - Sign Permits	0.00	0.00	400.00	400.00	-400.00	----
08 - Business Licenses	0.00	0.00	75.00	75.00	-75.00	----
10 - Vitals	0.00	0.00	2,860.40	2,860.40	-2,860.40	----
<b>193 - OTHER REVENUES</b>	632,421.22	6,435.83	513,679.42	507,243.59	125,177.63	80.21
01 - CATV Franchise Fees	52,000.00	0.00	48,728.41	48,728.41	3,271.59	93.71

### Revenue Summary Report

Fund: 1  
July to May

Account	Budget Net	----- Y T D -----		Net	Uncollected Balance	Percent Collected
		Debits	Credits			
<b>193 - OTHER REVENUES CONT'D</b>						
03 - Bank Interest Income	17,500.00	0.00	354,325.74	354,325.74	-336,825.74	999.99
05 - Miscellaneous Income	0.00	0.01	5,555.27	5,555.26	-5,555.26	----
07 - NSF Fees	0.00	0.00	70.00	70.00	-70.00	----
09 - Sale of Assets	0.00	0.00	45,000.00	45,000.00	-45,000.00	----
13 - SRO GRANT	60,000.00	0.00	60,000.00	60,000.00	0.00	100.00
96 - TIF Transfer for Planner	146,456.00	0.00	0.00	0.00	146,456.00	0.00
97 - Prior Period Adjustments	0.00	6,435.82	0.00	-6,435.82	6,435.82	----
99 - Use of Fund Balance	356,465.22	0.00	0.00	0.00	356,465.22	0.00
<b>Final Totals</b>	<b>15,056,651.08</b>	<b>278,597.44</b>	<b>15,335,119.24</b>	<b>15,056,521.80</b>	<b>129.28</b>	<b>100.00</b>



**From:** Susan Robson <susanrobson1@gmail.com>  
**Sent:** Wednesday, June 5, 2024 5:44 AM  
**To:** Dennis L Simmons  
**Cc:** Assistant, Administrative; Terry Heller  
**Subject:** Good Morning  
**Attachments:** WFC Meeting Agenda 06 11 24.docx

Hi Dennis,

Attached please find the Waterfront Committee's Agenda for June 11.

After much deliberation, I am needing to resign my long time post on the Waterfront Committee. Between my later life health challenges and accepting a new employment position I decided it is time for me to pass the torch.

I have enjoyed my time on the Committee and wish you all the best. June 11 will be my last official meeting.

Susan Robson

11c & 11d



# Town of Wiscasset

Office of the Town Manager

June 18<sup>th</sup>, 2024

To: Wiscasset Selectboard

Ref: Confirmation of annual Town Manager department head appointments July 1, 2024 – June 30, 2025  
Annual Selectboard appointments July 1, 2024 – June 30, 2025

Erin Bean, Emergency Medical Services Chief  
Robert Bickford, Fire Chief  
Lawrence Hesseltine, Police Chief, Constable  
Ted Snowden, Public Works Director, Road Commission, Transfer Station Manager  
Robert Lalli, Wastewater Treatment Plant Superintendent  
Rick Tetriv, Airport Manager  
Duane Goud, Parks & Recreation Director, Community Center Director

Annual Selectboard appointments:  
George Chase, Code Enforcement Officer, Plumbing Inspector, Building Inspector, Sign Officer  
Lawrence Hesseltine, Harbormaster  
Callie Fairservice, Deputy Harbormaster



# Town of Wiscasset

Office of the Town Manager

June 18, 2024

To: Wiscasset Select Board

Ref: Town Manager's Report

Congratulations to Sarah, Bill and James on being re-elected to the Wiscasset Selectboard. I look forward to working with you all for the next two years.

Because you have not yet elected a chair, I will open the meeting and call for nominations for a chair. Once a chair has been decided, the meeting will be turned over to that individual.

Pursuant to 30-A MRSA §2636 (5), I am asking the Board to confirm my annual department head appointments. A list has been provided.

Pursuant to Wiscasset Town Ordinances, I am asking the Board to reappoint those officials the Board is required by ordinance to appoint annually. A list has been provided.

I have received word from Senator Angus King's office that the Senator will be including \$6 million in his requests for Congressionally Directed Spending for the government's FY'25 budget year. Should the request survive the process, the amount approved will total \$11 million towards the cost of relocation the WWTP.

I wish to express my appreciation to Sue Robson for her many years of service on the Waterfront Committee.

If you haven't seen it, please check out the latest edition of the Lincoln County News. Our own Erin Bean is featured in the column "Characters of the County".

Reminder that Wednesday June 19<sup>th</sup> is a holiday. All town office facilities, except the Community Center will be closed.