



# Wiscasset Police Department

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51 Bath Road, Wiscasset, ME 04578  
Office (207) 882-8203 Fax (207) 687-7005

Larry Hesseltine  
Chief of Police

Perry Hatch  
Sergeant

Dear Citizen:

Police Officers occupy a position of public trust in our society. I am confident that my employees always provide police service in a competent, ethical, and fair-minded manner. An important aspect of that professionalism is the swift and objective resolution of alleged acts of misconduct. It is the policy of the Wiscasset Police Department to receive ALL complaints of police misconduct regardless of the type of complaint.

Citizen Complaint Forms are available in the lobby of the Police Department and in the Office of the Town Clerk. Please fill out the Citizen Complaint Form legibly and completely. If information is omitted, it may affect the disposition of the complaint. If you need help filling out a Citizen Complaint Form, any Police Department employee will assist you. A Citizen Complaint Form will be mailed to you if you so request.

You have my assurance that all reasonable allegations of misconduct will be investigated by a competent supervisor. In order for an objective investigation to be completed, you must cooperate fully with the investigating supervisor, to include keeping scheduled appointments and answering reasonable questions. My supervisors will do their best to accommodate your schedule, but please understand that compromise is necessary. I promise that you will not be harassed or demeaned during the course of the investigation. At my discretion I may ask an outside investigative agency to assist with the investigation if necessary.

When the investigation is completed, it will be reviewed personally by me. You will be notified by mail when the investigation has been concluded, and you will know the result of that investigation. Normally, all investigations of employee misconduct will be completed within 60 days; on rare occasions, complex investigations may require more time.

Please feel free to call my office and let me know if any of the assurances made in this letter have not been provided. Thank you for the opportunity to serve you.

Sincerely,

Larry Hesseltine  
Chief of Police



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## Wiscasset Citizen Complaint Form

TODAY'S DATE \_\_\_\_\_

YOUR NAME \_\_\_\_\_  
(Last) (First) (Middle) (Date of Birth)

YOUR ADDRESS \_\_\_\_\_  
(Street) (Apt #)

(City or Town) (State) (Zip) (Home phone with area code)

WHERE CAN YOU BE REACHED DURING THE DAY?  
\_\_\_\_\_  
(Address) (Telephone #)

DATE OF INCIDENT \_\_\_\_\_ TIME OF INCIDENT \_\_\_\_\_  
LOCATION OF INCIDENT \_\_\_\_\_

**DESCRIBE OR LIST THE NAME(S) OF THE EMPLOYEE (S) INVOLVED:**

(1)	_____	CAR #
(2)	_____	CAR #
(3)	_____	CAR #

Please describe in your own words your complaint (Use additional paper as needed)

\_\_\_\_\_  
SIGNATURE DATE WITNESS TO YOUR SIGNATURE

Maine Criminal Code, 17-A, §453 Unsworn Falsification: A person is guilty of unsworn falsification if: with the intent to deceive a public servant in the performance of his official duties, he makes any written false statement which he does not believe to be true...